

SRCL Board Meeting Minutes

April 11th, 2020 • 8:30 – 10:30 am

Virtual (Zoom) Meeting

Call to Order – John Rocky

In Attendance: John Rocky, Matt Noska, Wendell Giese, Matt Pelant, Brad Matuska, Troy Atkinson, Aaron Schwartz, Sue Antolak, Charlie Montreuil, Ann Warling-Admin

Absent: Pete Peterson

Additions to the Agenda – John Rocky

- Pete Peterson has retired from the SRCL Board.
- *Via Email - Brad Matuska made a motion nominating Aaron Schwartz as a SRCL Board member – Seconded by Troy Atkinson. Approved via email.*
- *Via Email - Brad Matuska made a motion nominating Bill Doll as a SRCL Board member – Seconded by Matt Pelant. Approved via email.*
- Brad Matuska will continue to chair the Aquatic Invasive Species and Land Use Committees.

Review of past Minutes – John Rocky

- SRCL March 10, 2020 Minutes were approved via email.

Financial Report – Charlie Montreuil

- SRCL currently has \$63,619.19
- *John Rocky made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Brad Matuska. Approved.*

Administration Report – John Rocky/Matt Noska

- The SRCL Board has one open board position. SRCL is seeking interested individuals and nominations.
- John Rocky presented a Resolution in Support of Sauk River Watershed District (SRWD). *Brad Matuska made a motion to approve the Resolution in Support of SRWD – Seconded by Charlie Montreuil. Approved.*

Aquatic Invasive Species Committee Report - Brad Matuska

- The public opt-out option notice for herbicide treatment for Chain of Lakes landowners has been sent out and a few responses have been returned. Any questions regarding this notice or herbicide treatment should be directed to Brad Matuska's email.
- County Dock/Lift Moving Coupon Program is being offered to individuals purchasing lake equipment. The equipment must sit on shore for 30 days in order to receive \$150.

Gambling Manager Report - Matt Pelant

- See attached *LG1004 Monthly Gambling Report to Members*.
- Due to Covid-19 directives from the Governor, Shady's Long Shots has closed except for curbside delivery. As a result, all gambling efforts have ceased at this time and all gambling supplies have been removed from the facilities. Gambling will resume once Shady's Long Shots reopens and the mandates will allow.
- Due to February expenses, March receipts show a loss of \$461.

- Currently, waiting on approval from the State of Minnesota to repay the start-up loan from the SCRL Board. Once approval has been received, the best repayment plan will be determined through discussion at a future board meeting.

Land Use Committee Report – Brad Matuska

- No board action will be taken on the public notices received.

Water Quality Committee Report – Aaron Schwartz

- Aaron Schwartz will chair the Water Quality Committee. He will be responsible for our road cleanup efforts and water quality monitoring. Former Water Quality Committee Chairman Bert Johnson has offered to assist Aaron stepping into the role of monitoring water quality on the Sauk River Chain of Lakes. Aaron will work closing with Sara, Stearns County Soil and Water District, monitoring six locations which will take approximately two hours.
- April Water monitoring has been postponed due to Covid-19.

Fisheries Committee Report - Matt Noska

- DNR proposed Sunfish quota is set at a five-daily limit. This fishing quota is voluntary for 2020 and will go into effect for the 2021 fishing season. Signs will be posted at the boat landings and available to be placed at resorts. Meetings will be scheduled this summer for individuals obtain clarification and express concerns.

Marketing/Public Relations - Susan Antolak/Troy Atkinson

- Four *Stop Aquatic Spread* signs have been acquired and will be presented to Chain of Lakes Resorts for display. Brad Matuska has offered to visit resorts with Troy Atkinson. DNR Sunfish quota signs will be available for posting at resorts as well.
- 2020 Chain of Lakes Summer Guide – SRCL Association ½ page ad has been approved for placement. This ad will also be placed in the SRCL newsletter.

ILIDS Report – Wendell Giese

- All batteries are being replaced in the ILIDS due to the age of the batteries.

Old Business

- Rock Buoy markers – No Update.
- No Wake zones – Stearns County Sheriff's will conduct a lake (safety) survey between Memorial Day and Labor Day in 2020.
- Spring Newsletter – All stories and mailing list will be sent to the printer (Cold Spring Record) by Friday, April 17th. A proof of the newsletter will be received for approval prior to printing and mailing.
- Chain of Lakes Paddlers Pickleball courts – No Action.

New Business

- Annual Membership drive – Membership dues levels will remain the same: \$40-Sunfish, \$60-Crappie, \$80-Walleye, \$100-Catfish, and \$75 for a business membership. The membership fish decals have been approved and ordered.
- Annual Meeting – June 13th at 8:30 a.m. via Zoom.
- Prior to the Annual Meeting President John Rocky will be sending out a President's Letter with a SRCL Membership form and proxy voting ballot.

Adjourn

- *A motion to adjourn the meeting was made by Troy Atkinson and seconded by Matt Noska. Approved.*

For the Good of the Association – Meeting Schedule

- Tuesday, May 12th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. (*Location to be confirmed*)
- **The SRCL Association will be having its Annual Spring meeting on Saturday, June 13th, 2020 starting at 8:30 a.m. THIS MEETING WILL BE AN ONLINE/PHONE IN MEETING ONLY.**

Instructions for joining the meeting:

Topic: SRCL Annual Meeting

Time: Jun 13, 2020 8:30 a.m. Central Time (US and Canada)

Join Zoom Meeting on computer: <https://csbsju.zoom.us/j/91482735283>

Meeting ID: 914 8273 5283

Join Zoom Meeting by phone:

888-788-0099 (toll free) or 877-853-5247 (toll free)

Meeting ID: 914 8273 5283

The Annual Meeting will follow a Committee Report format.

Voting will be conducted via mail included with Annual President's Letter.

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: SAUK RIVER CHAIN OF LAKES ASSOC. Meeting date: APRIL 11, 2020

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input type="checkbox"/> IRS: Tax notices <input type="checkbox"/> Miscellaneous correspondence <input type="checkbox"/> Annual audit <input type="checkbox"/> Compliance review report <input type="checkbox"/> Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount		Approved (Yes/No)
		Limit	OR Actual	
PILOT GAMES	E-LINKED BINGO RECONCILIATION		69.94	YES
B-SMART	REPORTING		400.00	YES
TEALS MKT	MARCH MEAT RAFFLE		570.00	YES
CNA SURETY	GAMBLING MGRS. BOND		100.00	YES
CENTRAL GAMING	SERVICES MAY PULLTAB M.LEASE		261.44	YES
XXXX				

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink:

Date: