

Sauk River Chain of Lakes Association
Board MINUTES
October 18, 2022 6:30 – 8:30 p.m.
At Flexible Pipe Tool Co. • 22606 186th Ave • Cold Spring
Microsoft Teams Remote Option

Call to Order – Brad Matuska

Present: Matt Noska, Brad Matuska, Aaron Schwartz, Karla Smetana, Troy Atkinson, Wayne Karg, Richard Gallea, Gary Schnobrich, Admin: Ann Warling, Gambling Manager: Keely Frakes-Rau

Teams Remote Option: Susan Antolak, Steve Weeres

Absent: Gene Krebs

Review of past Minutes – Brad Matuska

- September Board Minutes Approved via Email – Ann Warling

Gambling Manager Report – Keely Frakes-Rau

- *Brad Matuska made a motion to pay Shady's Long Shots \$10,000 for the remaining back rent, \$3,000 to Dan Schleper for tax preparation, \$735 for federal taxes, and \$343 for state taxes in November. – Seconded by Aaron Schwartz. Approved.*
- *Aaron Schwartz made a motion to approve the monthly gambling report, proposed gambling expenses, and pre-approve October taxes. – Seconded by Karla Smetana.*
- *Wayne Karg made a motion to pay the membership fee of \$150 to Electronic Gaming Group for Keely Frakes-Rau. – Seconded by Troy Atkinson. Approved.*
- The Gambling Compliance Audit Report has been completed, and Allison Brandt, Gambling Control Board, indicated everything looks good and completion of reports is terrific.

Financial Report – Troy Atkinson

- The September financial report showed \$151,716.06 in total assets including, \$76,896.23 in cash assets.
- *Brad Matuska made a motion to transfer \$20,000 from savings to checking. – Seconded by Richard Gallea. Approved.*
- *Karla Smetana made a motion to approve the September Profit & Loss, Balance Sheet, and Check Detail. – Seconded by Matt Noska. Approved.*
- Troy Atkinson will continue monitoring the certificate of deposit rates and consider options for reinvestment after the January budget review.
- The association continues to wait to hear from the Internal Revenue Service (IRS) regarding back taxes.

Administration Report – Brad Matuska, Ann Warling

- The first association magazine was published, mailed, emailed, posted on our website, and 600 copies were delivered to local businesses.
- We currently have 495 members for 2022.

Marketing/Public Relations Committee Report – Susan Antolak, Karla Smetana

- The SRCLA will be a \$500 sponsor for the Richmond Fire Relief Catfish Fest scheduled for February 10-11, 2023.
- The SRCLA Online Apparel Store will be opened October 22nd through November 5th. Susan Antolak will contact Kurt Schackman, Promotional Resources, for the login information, which will be shared on our website, social media, and through a membership email blast.
- Susan Antolak is working with Kurt Schackman, Promotional Resources, to design an association flag in both black and white in the sizes of 3' X 5' and 2' X 4'. The design will be the SRCLA logo sized to fit the flag dimensions. The board is asked to approve via email, so the flag may be an option in the SRCLA Online Apparel Store.
- Aaron Schwartz has obtained a quote for a social media project. He is working on coordinating an internship with St. John's University through a fellowship grant (\$6,000 for 20 hours/week of internship work).
 - Susan Antolak will explore the opportunity of securing a social marketing intern through St. Cloud State University.

AIS Awareness and Prevention – Steve Weeres

- I-LIDS are scheduled for removal and winterization the week of October 31st.
- 2022 Stearns AIS Grant Final Report is completed and due November 1st.
- Steve Weeres is working on the 2023 Stearns Grant Request for Proposal and is waiting on a 2023 I-LIDS operational quote from Eric Lindberg, Environmental Sentry Protection, LLC.

- The Minnesota Department of Natural Resources (MN DNR) requires a Certificate of Insurance with West Central Sanitation in order to be able to place a waste receptacle at the Hwy 22 Boat Launch for the 2023 lake season. Troy Atkinson offered to assist in navigating the insurance requirements.
- The Lake Level Monitoring buoy is in place and will be monitoring lake levels until May. It will then be pulled to recharge and replaced for monitoring during the summer of 2023.
 - The new portal for data collection is posted on the SRCLA website.
 - Kersten Thellin is working on a way to integrate the data onto the SRCLA website by pulling the data and redisplaying just the desired information.
 - Ice depth will not be reported because it only reflects the one location on Horseshoe Lake and does not translate to other ice depths within the Chain of Lakes.

Water Quality Committee Report – Aaron Schwartz, Gary Schnobrich

- The Fall Road Cleanup event collected ten bags of garbage on Saturday, October 8th.

Aquatic Invasive Species (AIS) Committee Report – Brad Matuska/Gene Krebs/Wayne Karg

- Brad Matuska presented the results and maps for the hybrid water milfoil treatment and survey.
 - SRCLA will apply for a grant through the Stearns County Aquatic Invasive Species Committee. The project estimate is approximately \$40,000 for treatment and \$20,000 for post-survey activities.
 - The post-treatment Point Intercept survey has created a grid that will allow follow-up at same treatment sites to determine the effectiveness of the weed treatment.
- The flowering rush control project will be revisited in the Spring of 2023.
- Stearns Grant Application is being prepared for submission.
- Stearns Grant Final Report is being completed.
- Brad Matuska encouraged each board member to complete the Stearns AIS Survey.

Fisheries Committee Report - Matt Noska, Gary Schnobrich

- The Fall MN DNR electroshocking event was conducted on October 3rd and 5th.
- The State of Minnesota is exploring a statewide walleye reduction of a four fish limit.

Land Use Committee Report – Richard Gallea

- Richard Gallea is working with Ann Warling and Kersten Thellin to present the Minnesota Lakes and Rivers' Land Steward Program on the SRCLA website. This information will also be included in the SRCLA Spring magazine.
- Stearns County Bee and Butterfly Habitat Program will be posted on the SRCLA website.
- SRCLA will consistently monitor land use issues on the Chain of Lakes and attend county land use hearings where necessary.

Adjourn

- *Troy Atkinson made a motion to adjourn the October 18th SRCLA Board Meeting. – Seconded by Aaron Schwartz. Approved.*

For the Good of the Association – Meeting Schedule

- Tuesday, November 15th at 6:30 pm – at Flexible Pipe Tool Company, 22606 186th Ave • Cold Spring/ Microsoft Teams Remote Option
- Tuesday, December 20th at 6:30 pm – at Flexible Pipe Tool Company, 22606 186th Ave • Cold Spring/ Microsoft Teams Remote Option
- Tuesday, January 17th at 6:30 pm – at Flexible Pipe Tool Company, 22606 186th Ave • Cold Spring/Microsoft Teams Remote Option

Lawful Gambling Monthly Tax Return

Print or Type	Organization name Chain of Lakes Richmond Sauk River	Federal ID number (FEIN) 36-3291117	Minnesota tax ID number 1457792	License number 01870
	Address PO Box 369	<input type="checkbox"/> Check if organization changed	Email address	Month/year reported 9/2022
	City Richmond	State MN	Zip code 56368	Number of Sites 1
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : g		Check all that apply: <input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions)	
	This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)			

			A	B	C
			Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted,complete Schedule ER).....	2	0.00	0.00	0.00
3	Paddle tickets..... 0 games.....	3	0.00	0.00	0.00
4	Add lines 1 through 3.....	4	0.00	0.00	0.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	0.00		0.00
6	Electronic linked bingo.....	6	1765.00	1500.25	264.75
7	Tipboard..... 0 games.....	7	0.00	0.00	0.00
8	Paper pull-tabs..... 8 games.....	8	27137.00	21750.00	5387.00
9	Electronic pull-tabs..... 0 games.....	9	133060.25	113343.60	19716.65
10	Sports-themed tipboards..... 1 games.....	10	275.00	230.00	45.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	162237.25	136823.85	25413.40
12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero).....	12			0.00
13	Combined net receipts tax (from Worksheet E, line 11).....	13			2283.00
14	Total tax before credits (add lines 12 and 13).....	14			2283.00
15	Net receipts tax credit used (from Schedule NRL, column E).....	15			0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16			0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17			0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18			2283.00
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	19			0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125).....	20			202.80
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21			2485.80

Print or Type

Gross Profit

Tax and Fees

Expenditures
/Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	0.00
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	2485.80
24	Allowable expenses (total of all Schedule A's).....	24	20519.51

Start Bank

25 a	Starting cash banks per books (total of all Schedule A's).....	25 a	8500.00
b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
	End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	8500.00

Organization Net Profit Less Combined Receipt Tax and Regulatory Fees Paid in the Month 3021.89

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here

Chief executive officer (print) Brad Matuska		Chief executive officer signature	Date	Daytime Phone
Gambling manager		Gambling manager signature	Date	Daytime Phone
Preparer (print)	Name of firm B-Smart	Preparer signature	Date	Daytime Phone (218) 290-5111

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Lawful Gambling Receipts and Expenses by Site

Organization name Chain of Lakes Richmond Sauk River	License number 01870	Site permit number 009
Location name Rich Spring Golf Club/Shady's Long Shots	Month/year reported 9/2022	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1 Paper Pull-tabs.....	8 games.....	1 27137.00	21750.00	5387.00
2 Electronic Pull-tabs.....	0 games.....	2 133060.25	113343.60	19716.65
3 Paper Bingo.....		3 0.00	0.00	0.00
4 Electronic Linked Bingo.....		4 1765.00	1500.25	264.75
5 (PT) Paddletickets (using miniwheel or similar).....	0 games.....	5 0.00	0.00	0.00
6 (PW) Paddletickets (using paddlewheel table).....	0 games.....	6 0.00	0.00	0.00
7 Raffles.....		7 0.00	0.00	0.00
8 Tipboards.....	0 games.....	8 0.00	0.00	0.00
9 Sports-themed tipboards.....	1 games.....	9 275.00	230.00	45.00
10 Interest and other income		10 0.00		0.00
11 Add lines 1 through 10.....		11 162237.25	136823.85	25413.40

Allowable Expenses				
12 Cost of gambling products paid during the month (include state and local sales tax and freight charges).....			12	935.46
13 Compensation and payroll taxes.....			13	0.00
14 Penalty and interest paid on taxes.....			14	0.00
15 Accounting services.....			15	750.00
16 Costs for a new or renewed gambling manager's bond.....			16	0.00
17 Local government investigation fees.....			17	0.00
18 Rent paid for conducting lawful gambling.....			18	13829.34
19 Electronic Pulltab Game Fees.....			19	3768.84
20 Electronic Linked Bingo Provider Fees.....			20	89.92
21 Other miscellaneous allowable expenses not listed above.....			21	1145.95
22 Cash long or short (if cash long, put parentheses around amount).....			22	0.00
23 Reimbursement for excess cash shortages (this is a negative amount).....			23	0.00
24 Total allowable expenses (add lines 12 through 23).....			24	20519.51

Cash Banks				
25 Starting cash banks per books (site records).....			25	8500.00
26 Unreimbursed starting cash banks.....			26	0.00
27 Total starting cash banks (subtract line 26 from line 25).....			27	8500.00

Ending Inventory				
28 Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....			28	1035.37

Net Profit				
29 Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid... **).....			29	3021.89

** Include taxes paid of 1872.00 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation=	100.00 % of :	2283.00 =	2283.00
Net Receipts Tax Allocation =	8.5 % of :	0.00 =	0.00
Regulatory Fee Allocation =	.125 % of :	162237.25 =	202.80
			<u>2485.80</u>

Schedule B2 – Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 36-3291117	Minnesota tax ID 1457792	License number 01870
Site permit number 009	Month/year reported 9/2022	Page 1 of 2

Name of gambling site
Rich Spring Golf Club/Shady's Long Shots

Type of operation: Booth Bar-op Machine dispenser
 Type of game (check one): Paper Pulltabs Electronic Pulltabs
 Sports Tipboards Progressive tipboards Paddletickets Tipboards
 Paddletickets (PW) Progressive pulltabs

Game status (check one): Played Destroyed with Revenue approval Reported as fund losses Defective Missing
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
1	TP	7545A-MN	8C97571	26-Aug-22	5280.00	4100.00	2472.00	2808.00	2225.00	583.00	583.00	0.00	03-Sep-22
2	AI	XL20-MN	9J76612	28-Aug-22	3159.00	2400.00	1322.00	1837.00	1600.00	237.00	237.00	0.00	06-Sep-22
3	TP	7551A-MN	8C97633	03-Sep-22	5280.00	4100.00	0.00	5280.00	4100.00	1180.00	1180.00	0.00	06-Sep-22
4	TP	5742F-MN	7K54372	06-Sep-22	5280.00	4100.00	2324.00	2956.00	2425.00	531.00	531.00	0.00	10-Sep-22
5	TP	6613W-MN	8A75326	28-Aug-22	5280.00	4100.00	986.00	4294.00	3800.00	494.00	494.00	0.00	16-Sep-22
6	AG	CSGV175	7934388	06-Sep-22	3168.00	2350.00	52.00	3116.00	2350.00	766.00	766.00	0.00	20-Sep-22
7	TP	7318C-MN	7K36462	16-Sep-22	5280.00	4100.00	1108.00	4172.00	3125.00	1047.00	1047.00	0.00	27-Sep-22
8	TP	7542A-MN	8C97415	10-Sep-22	5280.00	4100.00	2606.00	2674.00	2125.00	549.00	549.00	0.00	30-Sep-22
Total					38007.00	29350.00	10870.00	27137.00	21750.00	5387.00	5387.00	0.00	

Schedule B2 – Lawful Gambling Report of Barcoded Games

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month. If you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 36-3291117	Minnesota tax ID 1457792	License number 01870
Site permit number 009	Month/year reported 9/2022	Page 2 of 2

Name of gambling site
Rich Spring Golf Club/Shady's Long Shots

Type of operation: Booth Bar-op Machine dispenser
 Type of game (check one): Paper Pulltabs Electronic Pulltabs
 Sports Tipboards Progressive tipboards Paddletickets Tipboards
 Paddletickets (PW) Progressive pulltabs

Game status (check one): Played Destroyed with Revenue approval Reported as fund losses Defective Missing
 Fund loss game destroyed by Revenue

	A	B	C	D	E	F	G	H	I	J	K	L	M
	Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed
9	PG	XB01002	6055492	13-Sep-22	275.00	230.00	0.00	275.00	230.00	45.00	45.00	0.00	19-Sep-22
Total					275.00	230.00	0.00	275.00	230.00	45.00	45.00	0.00	

Worksheet E — Lawful Gambling Combined Receipts Tax

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

	Federal ID number 36-3291117	Minnesota tax ID number 1457792	License number 01870
Organization name Chain of Lakes Richmond Sauk River			Month/year reported 9/2022

Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C)	1	0.00
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C)	2	264.75
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C)	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C)	4	5387.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C)	5	19716.65
	6	Add lines 1 through 5.	6	25368.40
	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E)	7	33973.96
	8	Add lines 6 and 7.	8	59342.36
Tax	9	Go to the table below, determine the tax for line 8 and enter it here	9	5341.00
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E)	10	3058.00
	11	Combined receipts tax due (subtract line 10 from line 9).	11	2283.00

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		9% (.09)	\$0
\$87,500	\$122,500	\$87,500	18% (.18)	\$7,875
\$122,500	\$157,500	\$122,500	27% (.27)	\$14,175
\$157,500		\$157,500	36% (.36)	\$23,625
Enter the result on line 9 above.				

Lawful Gambling Fund Reconciliation

Organization name	License number	Month/year reported
Chain of Lakes Richmond Sauk River	01870	9/2022

Checking Account

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	32065.05
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		32065.05
3	Checks written during the month that are not included on bank statement.....	3	13829.34
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	18235.71

Additions

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 24).....	5	8500.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	2930.65
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carrvoer adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory	10	0.00
11	Other additions	11	0.00
12	Total additions (add lines 5 through 11).....	12	11430.65

Subtractions

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	522.26
14	Receipts deposited from games still in play that are not included on LG100A.....	14	0.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s)...	17	0.00
18	Other subtractions	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	522.26

Reconciliation

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	29144.10
21	Gross profits for the month (total of all schedules A, line 11C).....	21	25413.40
22	Total lawful purpose expenditures (Total from LG100C).....	22	1872.00
23	Allowable expenses (Form G1, line 24).....	23	20519.51
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	3021.89
25	Profit carryover (from prior month's Schedule F, line 27).....	25	26122.21
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	29144.10
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

Explanations

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:

Minnesota Gambling Control Board
Schedule C : Lawful Purpose Expenditures

LG100C

Organization Name Chain of Lakes Richmond Sauk River			License Number 01870					
Month/year 9/2022		Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No			Page 1 of 1			
Schedule C: Lawful Purpose Expenditures								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
20-Sep-2022	20-Sep-2022	ET	MN DEPT OF REV		009		A08T	1872.00
								1872

SEPTEMBER 2022 MTG



APPROVAL: ALLOWABLE EXPENSES – September numbers

Central Gaming	→	→	<u>pulltab dispenser</u>	→	→	0-\$270.00	→	→	\$ 1019.89
B-SMART	→	→	monthly reports	→	→	0-\$750.00	→	→	<u>\$ -750.00</u>
Triple Crown	→	→	games	→	→	0-\$4000	→	→	<u>\$ -935.46</u>
			<u>etabs</u>	→	→		→	→	\$3768.84
Pilot Games	→	→	<u>etabs-ebingo</u>	→	→	0-\$550	→	→	\$ 736.77
Misc	→	→		→	→		→	→	<u>\$ -126.06</u>
Shady's Longshots	→	→	rent	→	→	0-\$3000	→	→	\$ 3073.61
	→	→		→	→		→	→	\$10,755.73
Teals	→	→	raffle prizes	→	→	0-1500	→	→	\$
Negative games	→	→		→	→		→	→	\$ 0.00



PREAPPROVAL: LAWFUL PURPOSE EXPENDITURES

MN Dept of Rev	→	→	gambling tax	→	→	A-8	→	→	\$ 2486.00
Sauk River Chain	→	→	donation	→	→	A-1	→	→	\$ 0.00
	→								