

SRCL Board Meeting Minutes

May 12th, 2020 • 6:30 – 8:30 pm

Virtual (Zoom) Meeting

Call to Order – John Rocky

In Attendance: John Rocky, Matt Noska, Wendell Giese, Matt Pelant, Brad Matuska, Troy Atkinson, Aaron Schwartz, Bill Doll, Charlie Montreuil, Ann Warling-Admin

Absent: Sue Antolak

Review of past Minutes – John Rocky

- SRCL April 11, 2020 Minutes were approved via email.

Financial Report – Charlie Montreuil

- SRCL currently has \$53,355.88.
- *Troy Atkinson made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Aaron Schwartz. Approved.*

Administration Report – John Rocky/Matt Noska

- The SRCL Board has one open board position. SRCL is seeking interested individuals and nominations.
- SRCL Spring Newsletter was in members' mailboxes on Thursday, May 7th.
- John Rocky will draft and send out the Membership Mailing within the week of May 18th. The theme of the letter will be the completion of the weed assessment and treatment plans.
- *Via Email - Brad Matuska made a motion nominating Garrick Grace as a SRCL Board member – Seconded by Matt Pelant. Approved via email.*
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Aquatic Invasive Species Committee Report - Brad Matuska

- The weed assessment survey was completed by LimnoPro Aquatic Science on Tuesday, May 12th. Final maps representing data collected was submitted to the SCRL Board on Wednesday, May 13th.
- Committee (Brad Matuska, John Rocky, and Matt Pelant) was formed to review the maps and data and propose a treatment plan/proposal to be opened for applicator bids.
- The goal is to improve the recreational value of the Sauk River Chain of Lakes.
- *Via Email - Brad Matuska made a motion for an additional \$5,000 to be added to the already approved \$10,000 budget (in addition to grant monies received) for treatment of curly leaf pondweed on the Sauk River Chain of Lakes – Seconded by Matt Pelant. Approved via email.*
- Clarke Aquatic Service will be completing the treatment of curly leaf pondweed.
- Brad will provide curly leaf pondweed assessment survey maps and treatment area maps for posting on the SRCL website.

Gambling Manager Report - Matt Pelant

- ~~See attached LG1004 Monthly Gambling Report to Members.~~
- Proposed startup loan repayment plan to the SRCL Board has been sent to the State of Minnesota for approval and is as follows: June 1, 2020 - \$5,500; August 1st - \$5,000, and October 1st - \$5,000.
- *John Rocky made a motion to pay outstanding bills totaling \$656.44 (Keely Frakes-Rau - \$350, Paper Pull Tab Machine payment - \$261.44, and \$45 for \$2 pull tab game) – Seconded by Wendell Giese. Approved.*

Land Use Committee Report – Brad Matuska

- Chad Schlangen, Your Haven Resort, shared that there still remains an impact from the bog due to remaining seed pods and muck.

Water Quality Committee Report – Aaron Schwartz

- Aaron has completed roadside cleanup on the County Round 71 boat landing area.
- Explore the best method to document and share for current and future use the water quality locations monitoring/sampling sites.

Fisheries Committee Report - Matt Noska

- Due to Covid-19, DNR has not yet installed the Proposed Sunfish Quota signs at the boat landings.

Marketing/Public Relations - Susan Antolak/Troy Atkinson

- Due to Covid-19, we are waiting on time to pick up the lake information signs that we will ask resorts to post.

ILIDS Report – Wendell Giese

- ILIDS have been installed at the Cold Spring, 22, and 71 landings.
- New batteries have been installed in each of the ILIDS.

Old Business

- Rock Buoy markers – Bill Doll work on this project. He will gather pricing and options to obtain buoys, review insurance concerns, explore mapping (GPS locations) of lake hazards, and will consider the launching of an Adopt-A-Buoy Program.
- SRCL Membership Drive – John Rocky will be seeking volunteers to help complete envelope stuffing for members' decals and welcome letter in June.
- SRCL Annual Board Meeting – SRCL Committees are asked to prepare 2-5 minutes report to be presented to the membership.

New Business

- SCRL Minutes/Story will be submitted to the Cold Spring Record for publishing in the newspaper. Bill Doll and Ann Warling will establish this monthly activity. Ann will coordinate the approval and submission of the story with Mike at the Record.

Adjourn

- *A motion to adjourn the meeting was made by Wendell Giese and seconded by Troy Atkinson. Approved.*

For the Good of the Association – Meeting Schedule

- **The SRCL Association will be having its Annual Spring meeting on Saturday, June 13th, 2020 starting at 8:30 a.m. THIS MEETING WILL BE AN ONLINE/PHONE IN MEETING ONLY.**

Instructions for joining the meeting:

Topic: SRCL Annual Meeting

Time: Jun 13, 2020 8:30 a.m. Central Time (US and Canada)

Join Zoom Meeting on computer: <https://csbsju.zoom.us/j/91482735283>

Meeting ID: 914 8273 5283

Join Zoom Meeting by phone:

888-788-0099 (toll free) or 877-853-5247 (toll free)
 Meeting ID: 914 8273 5283

The Annual Meeting will follow a Committee Report format.

Voting will be conducted via mail included with Annual President's Letter.

- Tuesday, July 14th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. *(Location to be confirmed)*

MINNESOTA LAWFUL GAMBLING

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LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: SAUK RIVER CHAIN OF LAKES ASSOC. Meeting date: 5/12/20, 2020.

| Documentation Provided | Reporting Requirements for each form of lawful gambling conducted |
|---|---|
| 1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F | <ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation. |
| 2. Copy of check register or itemized expense journal that includes electronic transactions. | Complete details on all allowable expenses including payee, amount, date issued, and purpose. |
| 3. Copies of distributor invoices or perpetual inventory records. | Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor. |
| 4. Copy of the month-end physical inventory. | Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory. |
| 5. Copy of itemized bank statement reconciliation (LG100F). | Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month. |
| 6. Fund loss report. | Any fund loss discovered during the month. |
| 7. Correspondence and other documents: <input checked="" type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input checked="" type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input checked="" type="checkbox"/> IRS: Tax notices <input checked="" type="checkbox"/> Miscellaneous correspondence <input checked="" type="checkbox"/> Annual audit <input checked="" type="checkbox"/> Compliance review report <input checked="" type="checkbox"/> Bingo program | Correspondence sent or received relating to the lawful gambling operations. |

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

| Payee or item to be paid | Brief explanation of the purpose for each expenditure | Expense amount | | Approved (Yes/No) |
|--------------------------|---|----------------|-----------|-------------------|
| | | Limit | OR Actual | |
| B-SMART | ACCOUNTING & REPORTING | | 350.00 | YES |
| CENTRAL GAMING | PAPER PULL TAB MACHINE | | 26.44 | YES |
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Preapproval: Lawful Purpose Expenditures

| Payee | Brief explanation of the purpose for each expenditure | LPE Code | \$ amount | Approved (Yes/No) |
|-------|---|----------|-----------|-------------------|
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This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink: 

Date: 5/12/20