

- SRCL Board Meeting Minutes
- March 10, 2020 6:30-8:30 p.m.
- Cold Spring Business Center – 2<sup>nd</sup> Floor Conference Room

- **Call to Order** – John Rocky
  - *In Attendance:* John Rocky, Matt Pelant, Brad Matuska, Troy Atkinson, Ann Warling–Admin
  - *Calling In:* Sue Antolak, Matt Noska, Charlie Montreuil,
  - *Absent:* Pete Peterson, Wendell Giese
  - *Guests:* Aaron Schwartz, Bill Doll,
- **Introductions of Guests -**
  - Aaron Schwartz –Koetter’s Lake
  - Bill Doll – Krohn’s Bay, 30 years in printing industry (printing/mail work), commercial artist has worked with Coldspring - bronze work
- **Review of Past Minutes** – John Rocky
- Minutes approved via email – system worked well and we will continue. Watch email to review minutes and respond with approval.
- **Financial Report** – Charlie Montreuil
- SRCL currently has \$62,725.66.
- Line items for Grant Dollars Awarded and Gambling Dollars will be added to our financial reports.
- *Troy Atkinson made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Matt Pelant. Approved.*
- **Administration Report** – John Rocky/Matt Noska
- Two open SRCL Board Members positions open:
  - Water Quality Program & Road Cleanup
  - Gambling Support
- **Aquatic Invasive Species Committee Report -** (Pete Peterson/Brad Matuska)
- Discuss DNR/Stearns Grant and LimnoPro proposal.
  - Stearns County Grant awarded \$3,700 to assess Starry Stonewort/Eurasian Milfoil at boat launches between July-August.
  - Waiting to review and accept the DNR Grant award of approximately \$31,264 for a meandering assessment for Curly-Leaf Pondweed conducted in late May – early June. The grant monies are determined on a per lake basis for assessment and treatment.
  - *John Rocky made a motion to spend up to \$10,000 with Limnopro Aquatic Science-Dan McEwen for a one-point per two-acre assessment in coordination with the Stearns County Grant assessment – Seconded by Matt Pelant. Approved.*
- John Rocky finalize public notice on opt-out option for herbicide treatment for Chain of Lakes landowners and execute printing and mailing of the document.
- Hydraulic jet/thruster use and enforcement from DNR – share information in the newsletter and at the annual meeting. Possible demonstration by Weeder’s Digest at the annual meeting – Brad Matuska will followup.
- County Dock/lift moving coupon program – dollar incentive is being offered to let docks/lifts sit on land 31 days so AIS die before moving to a new location– share information in both the newsletter and annual meeting.
- **Gambling Manager Report -** Matt Pelant
  - See attached LG1004 Monthly Gambling Report to Members.
  - See attached Check Register.
  - *Troy Atkinson made a motion to approve the Gambling Manager’s Report – Seconded by Charlie Montreuil Approved.*

- Shady's Long Shots Wednesday Bingo will conclude in four weeks (the end of March).
  - Shady's Long Shots Friday Night Meat Raffle will continue for an undetermined amount of time for now.
  - *Troy Atkinson made a motion for Matt Pelant, Gambling Manager, to secure necessary paperwork and apply to pay back the Sauk River Chain of Lakes Association Startup Loan – Seconded by Brad Matuska. Approved.*
  - *John Rocky made a motion to authorize Matt Pelant, Gambling Manager, to trade out the existing paper pull-tab games in stock to themed walleye, fishing, and golf pull-tab games. – Seconded by Troy Atkinson. Approved.*
  - *Troy Atkinson made a motion to authorize Matt Pelant, Gambling Manager, to buy and coordinate colors of individual Bingo game sheets with the colored games in the Bingo packet (ie: \$1 Aqua single Bingo game ticket; Pink game with \$2 Pink single Bingo game ticket; and Purple game with \$5 Purple single Bingo game ticket). Use existing ticket supplies before ordering coordinating tickets. – Seconded by Brad Matuska. Approved.*
- **Land Use Committee Report – Brad Matuska**
  - No update on Schriefels property improvement on County Road 49 but the project is still moving forward under the management of Greg Berg, Stearns County Soil and Water District.
  - Presented a Watershed Map/Study for Long Lake to demonstrate impact on the Chain of Lakes. Plan to reconnect with Your Haven (Chad Schlangen) and connect with other private property owners with the assistance of Greg Berg, Soil and Water Conservation District, for land improvements (i.e. contact landowners directly, put in newsletter, talk about at annual meeting, etc.).
  - Shared the study of salinity increase in Minnesota lakes. Educate for awareness of impact of water softeners and solutions via newsletter or annual meeting.
  - Stearns County sends out the shoreland management books and an AIS booklet to all new shoreland property owners once a year. The list that they get is from the County Auditor's office. Brad Matuska will see if Steve Holthaus may be a contact for this information and will coordinate with Troy Atkinson.
- **Water Quality Committee Report – John Rocky**
  - Need to find replacement for Bert Johnson (who retired from the board) for 2020 season.
    - *Aaron Schwartz was nominated (via email) by Brad Matuska to join the SRCL Board of Directors. – Seconded by Troy Atkinson. Approved.*
  - 2020 Sauk River Chain of Lakes Water Quality Monitoring will continue with Sauk River Watershed District.
- **Fisheries Committee Report - Matt Noska**
  - DNR proposed Sunfish quota of five fish/day will move forward with notification/information signs being posted at public access by April 1<sup>st</sup>.
  - DNR will hold a public meeting in July to facilitate a discussion regarding the Sunfish quota for publication in the 2021 Minnesota Fish Regulation Booklet.
- **Marketing/Public Relations – Susan Antolak/Troy Atkinson**
  - SRCL Logo redesign has been tabled for a later date.
  - Business Members – Work continuing. No Update.
  - Resorts – Identified two DNR signs (Invasive Species Alert/Hitch Hiker Aquatic Invasive Species) to provide and encourage resorts to post at their private boat landings. Brad Matuska indicated that the Stearns County AIS may be willing to assist in funding private property signage.
  - Realtor Program – Work continuing. No Update.
  - 2020 Chain of Lakes Summer Guide – working with Sherri at Cold Spring Record (csrecord.net) – Renew SRCL Ad in a bigger ½ page format.
    - *Sue Antolak made a motion (via email) to secure a ½ page ad for SRCL to be placed in the 2020 Chain of Lakes Guide for \$280. Seconded by Troy Atkinson. Approved.*

- **ILIDS Report** – Wendell Giese
- New two-year contract to upgrade ILIDS 3G -> 4G (Master Agreement) has been signed and submitted by John Rocky.
- **Old Business**
- ROCORI Fishing – No Update.
- Catfish Roundup – SRCL will continue to financially support the event but is unable to takeover the event.
  - Usually the Saturday in June from 10:30 am – 2:30 pm conflict with the SRCL Annual Meeting.
- Rock Buoy markers – No Update.
- No Wake zones – Lake survey will be conducted by the Stearns County Sheriff’s Office from Memorial Weekend through Labor Day. – Monitoring.
- CD3 Station at DNR Public Access – No Update.
- Chain of Lakes Pickleball – Wendell Geise requesting donation. No Update.
- 2020 State of Water Conference – 4/30-5/1 – Biannual conference – registration due
  - SRCL approved to send up to five attendees (paying registration, hotel, travel/gas)
    - Contact John if interested – Currently John Rocky wishes to attend.
- Potential Dissolution of Sauk River Watershed District (SRWD)
  - SRCL supports the mission and goals of SRWD.
  - John Rocky will draft a letter of support (resolution) to be approved by the SRCL Board via email and sent to MN legislators, SRCL members, and Chain of Lakes property owners.
- **New Business**
- Spring Newsletter – All stories should be shared in a Word document with all SRCL Board members for review and submitted to Ann Warling by April 9<sup>th</sup>. All stories will be submitted to the Cold Spring Record by April 15<sup>th</sup> for printing and mailing to all Chain of Lakes property owners and SRCL members.
  - Newsletter Topics:
    - Gambling Report – Matt Pelant
    - Land Use Report (Drainways, Salinity, Thrusters) – Brad Matuska
    - Safety on the Chain (No Wake Zones 2020 summer survey-Cnty 49 bridge) *carefully crafted message* – Matt Noska
    - DNR Sunfish Quota – *carefully crafted message* – Matt Noska
    - Support of Sauk River Watershed District/history – John Rocky
    - Bog Removal (Front page with photos) – John Rocky
    - Budget Report – Charlie Montreuil
    - Grants Awarded (Stearns County/DNR) working toward a comprehensive plan– Brad Matuska
    - SRCL Membership – Matt Noska
    - Upcoming Events Notification Box (3<sup>rd</sup> Street Brewhouse-Tap House Take Over, 2020 Bingo & Meat Raffle Schedule, ... what else??)
- SRCL Annual Meeting will be the second Saturday in June. Location must be secured soon.
  - Each SRCL Board Committee will have an information table as a means to educate members and recruit new committee members. Suggestion was made to have a bucket on committee information tables that interested members may write their name and contact information on a piece of paper and place in bucket. John Rocky also offered to share the lists of individuals from the membership database who shared their areas of interest on their membership form in 2019.
  - Some topic areas for discussion (see newsletter topics):
    - Bog Removal
    - SRWD Resolution
    - Salinity increase, hydraulic jet/thruster
    - County dock/lift moving coupon program
- **Adjourn**
  - *A motion to adjourn the meeting was made by Troy Atkinson and seconded by Brad Matuska. Approved.*

- **For the Good of the Association – Meeting Schedule**

- Saturday, April 11<sup>th</sup> at 8:30 a.m. at the Cold Spring Business Center-2<sup>nd</sup> Floor Conference Room.
- Tuesday, May 11<sup>th</sup> at 6:30 p.m. at the Cold Spring Business Center-2<sup>nd</sup> Floor Conference Room.
- Annual SRCL Membership/Board Meeting scheduled for Saturday, June 13<sup>th</sup> – location

**MINNESOTA LAWFUL GAMBLING  
LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: SANK RIVER CHAIN OF LAKES ASSO Meeting date: FEB 10, 20 20.

	Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1.	LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F	<ul style="list-style-type: none"> <li>Gross receipts.</li> <li>Dollar amount of all prizes paid out.</li> <li>Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>Lawful purpose expenditures.</li> <li>Profit carryover reconciliation.</li> </ul>
2.	Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3.	Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4.	Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5.	Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6.	Fund loss report.	Any fund loss discovered during the month.
7.	Correspondence and other documents: N/A Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other N/A Department of Revenue: Error corrections, tax bills, tax orders N/A IRS: Tax notices N/A Miscellaneous correspondence N/A Annual audit N/A Compliance review report N/A Bingo program	Correspondence sent or received relating to the lawful gambling operations.

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount			Approved (Yes/No)
		Limit	OR	Actual	
TRIPLE CROWN	CASE OF PINK BINGO SHEETS	100.00			YES
REVENUE PURCHASE	WALWYME / PULL TABS				
EXHIBIT	GOLF PULL TABS				

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink:

Date:

Sauk River Chain of Lakes  
Gambling Account

Check Register

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	7/1/19	Beginning Balance	√		\$500.00	\$500.00
	7/8/19	Check Printing	√	\$34.18		\$465.82
	11/29/19	Deposit--Startup Loan	√		\$15,000.00	\$15,465.82
	11/29/19	Withdrawal to set up game Banks	√	\$4,400.00		\$11,065.82
	12/3/19	Withdrawal to set up game Banks	√	\$600.00		\$10,465.82
	12/9/19	Deposit (Bingo 12/4)	√		\$299.00	\$10,764.82
	12/9/19	Deposit (Meat Raffle 12/6)	√		\$450.00	\$11,214.82
1001	12/10/19	Teals Mkt. (Meat Raffle)	√	\$285.00		\$10,929.82
	12/11/19	Printing Deposit Slips	√	\$60.38		\$10,869.44
	12/12/19	Deposit (Bingo 12/11)	√		\$349.00	\$11,218.44
	12/23/19	Deposit (E-Tabs 12/21)	√		\$2,559.00	\$13,777.44
	12/23/19	Deposit (Meat Raffle 12/20)	√		\$450.01	\$14,227.45
	12/23/19	Deposit (Bingo 12/18)	√		\$275.00	\$14,502.45
1002	12/20/19	Teals Mkt. (Meat Raffle)	√	\$285.05		\$14,217.40
	12/27/19	Deposit (Meat Raffle 12/27)	√		\$450.00	\$14,667.40
1003	12/31/19	December Pull-Tab Machine Lease Pmt.	√	\$261.44		\$14,405.96
1004	12/31/19	January Pull-Tab Machine Lease Pmt.	√	\$261.44		\$14,144.52
1005	12/31/19	Triple Crown Gaming ( Gambling Games & Supplies)	√	\$1,700.35		\$12,444.17
1006	1/2/20	Office Max ( Office supplies)	√	\$49.44		\$12,394.73
	1/2/20	Deposit (Bingo 1/1)	√		\$931.00	\$13,325.73
1007	1/2/20	Teals Mkt. (Meat Raffle 12/27/31)	√	\$285.00		\$13,040.73

Sauk River Chain of Lakes  
Gambling Account

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	1/31/20	Paper Pull-Tabs Beer Gut	√		\$373.00	\$18,494.57
	1/31/20	Football Board #478257	√		\$70.00	\$18,564.57
	1/31/20	Football Board #5023325	√		\$60.00	\$18,624.57
	1/31/20	Meat Raffle 1/31/20 (889147-889160)	√		\$420.00	\$19,044.57
	1/31/20	Football Boards (#5023230,4783234)	√		\$115.00	\$19,159.57
1015	2/1/20	Teals Market (January Meat Raffle)	√	\$1,710.00		\$17,449.57
	2/5/20	Bingo (2/5/20)	√		\$595.00	\$18,044.57
	2/7/20	Meat Raffle (2/7/20)(#889161-8891750)	√		\$450.00	\$18,494.57
1016	2/7/20	B-Smart (January 2020 Reporting)	√	\$150.00		\$18,344.57
1017	2/7/20	Office Max (Office Supplies)	√	\$60.94		\$18,283.63
1018	2/7/20	Central Gaming Services (Pull Tab Machine Lease Mar/20)	√	\$261.44		\$18,022.19
	2/10/20	Withdrawal to increase Bingo & Meat Raffle Banks	√	\$500.00		\$17,522.19
	2/13/20	Paper Pull-Tabs( Ive Got cabin fever)(SN#6712372)	√		\$390.00	\$17,912.19
	2/13/20	Paper Pull-Tabs (Grillin For Cash)(SN#GP82215)	√		\$383.00	\$18,295.19
	2/13/20	Paper Pull-Tabs (All American Criss-Cross)(SN# GR70141)	√		\$722.00	\$19,017.19
	2/13/20	Bingo (2/12/20)	√		\$308.00	\$19,325.19
	2/14/20	Meat Raffle (2/14/20 (#889176-889190,#907111-907114)	√		\$570.00	\$19,895.19
	2/15/20	Meat Raffle (#889160)	√		\$11.00	\$19,906.19
	2/22/20	Football Board (4461444)	√		\$150.00	\$20,056.19
	2/22/20	Tip Boards (R185953,R185954)	√		\$20.00	\$20,076.19
	2/22/20	Bingo (2/21/20)	√		\$138.00	\$20,214.19
	2/22/20	Meat Raffle (2/21/20)(907115-907120, 907191-907200)	√		\$480.00	\$20,694.19
1019	2/22/20	Matt Pelant (Reimburse for Coolers Meat Raffle)	√	\$258.97		\$20,435.22
1020	2/22/20	Shady's Longshots (Jan 2020 Lease Pmt.)	√	\$499.01		\$19,936.21





Sauk River Chain of Lakes  
Gambling Account

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
						\$13,783.73
	1/3/20	Deposit Pull-tab What on Earth (6V43993)	✓		\$458.00	\$13,828.73
	1/3/20	Deposit Football Board (#5023071)	✓		\$45.00	\$13,873.73
	1/3/20	Deposit Football Board (#5023083)	✓		\$45.00	\$14,922.76
	1/3/20	Deposit (E-Tabs 12/31/19)	✓		\$1,049.03	\$13,422.76
	1/3/20	Withdrawal increase pull-tab game Banks	✓	\$1,500.00		\$14,322.76
	1/4/20	Meat Raffle (1/3/20)(#865461-865490)	✓		\$900.00	\$14,142.91
1008	1/4/20	Reibursment for supplies (Matt Pelant)	✓		\$179.85	\$14,659.91
	1/11/20	Deposit (Bingo 1/8/200)	✓		\$517.00	\$15,109.91
	1/11/20	Deposit (Meat Raffle 1/10/20)(#869261-869270,889111-889116)	✓		\$450.00	\$15,071.81
1009	1/17/20	Office Max ( envelopes and stamps)	✓		\$38.10	\$14,552.92
1010	1/17/20	Shady's Longshots (Dec. 2019 Lease)	✓		\$518.89	\$17,249.12
	1/17/20	E-tabs (1/1/20-1/14/20)	✓		\$2,696.20	\$17,699.12
	1/17/20	Meat Raffle (1/17/20)(	✓		\$450.00	\$18,083.12
	1/17/20	Bingo (1/15/20)(#889117-889931)	✓		\$384.00	\$17,983.12
1011	1/17/20	B-Smart (December/19 Reporting)	✓		\$100.00	\$17,721.68
1012	1/17/20	Central Gaming Services (Pull Tab Machine Lease Feb/20)	✓		\$261.44	\$17,600.49
1013	1/17/20	Pilot Games (December/19 Elink Bingo Reconciliation)	✓		\$121.19	\$17,148.49
	1/22/20	ACH MN Dept. Revenue (Dec Tax)	✓		\$452.00	\$17,598.49
	1/29/20	Meat Raffle (1/24/20)(#889132-889146)	✓		\$450.00	\$18,334.49
	1/29/20	Bingo (1/22/20)	✓		\$736.00	\$19,033.49
	1/29/20	Bingo (1/29/20)	✓		\$699.00	\$18,997.66
1014	1/29/20	Keely Frakes-Rau (reibursemnt office supplies)	✓		\$35.83	\$17,516.53
	1/30/20	ACH Triple Crown Gaming (December E-Billing)	✓		\$1,481.13	\$18,121.57
	1/31/20	E-tabs (1/15/20-1/31/20)	✓		\$605.04	