

Sauk River Chain of Lakes Annual Board Meeting Minutes

July 14th, 2020 • 6:30 – 8:30 pm

Virtual (Zoom) Meeting

Call to Order – John Rocky

In Attendance: John Rocky, Matt Noska, Matt Pelant, Brad Matuska, Troy Atkinson, Charlie Montreuil, Sue Antolak, Aaron Schwartz, Garrick Grace, Wendell Giese, Ann Warling-Admin

Guest: Kersten Thellin

Absent: Bill Doll

Review of past Minutes – John Rocky

- Sauk River Chain of Lakes (SRCL) June 13th, 2020 Minutes were approved via email.

Financial Report – Charlie Montreuil

- SRCL currently has \$36,297.78.
- Additional research will be done on how to file association taxes now that income will potentially exceed \$50,000.
- Charlie and Matt Pelant will work together to coordinate using the same accountant for both gambling and association needs.
- *Troy Atkinson made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Wendell Giese. Approved.*

Administration Report – John Rocky

- SRCL membership has broke 450 members.
- SRCL Board Officers will remain President John Rocky, Vice President Matt Noska, and Treasurer Charlie Montreuil.
- Changes to committee assignments include: Brad Matuska is stepping back from Land Use but will continue as Aquatic Invasive Species Committee Chairman, Land Use Committee Chair Troy Atkinson, and Bill Doll will join the Marketing Committee.
- *Matt Pelant made a motion to approve the committee changes and SRCL Board officer positions – Seconded by Garrick Grace. Approved.*

Aquatic Invasive Species Committee Report - Brad Matuska

- The Curly-Leaf Pondweed project came in under budget.
- The point-intercept aquatic plant survey will begin the first week of August with a one-point per two acre sampling to identify and record the plants in the Chain of Lakes.
- Document of zebra mussel issues continues – forward information to Brad.

Gambling Manager Report - Matt Pelant/Garrick Grace

- Gambling activities resumed at Shady's Long Shots on June 10th.
- On June 15th, we were approved to pay back the startup loan to the association.
- Will be renting a storage unit to house all gambling document. Matt P. will be donating wood to build shelving in the rental unit. Volunteers assisting in building the shelving include: Brad Matuska, Troy Atkinson, Garrick Grace, and Aaron Schwartz.
- See attached *LG1004 Monthly Gambling Report to Members*.
- *Charlie Montreuil made a motion to approve the gambling report – Seconded by Troy Atkinson. Approved.*

Land Use Committee Report – Brad Matuska

- Troy Atkinson will be replacing Brad as the committee chair.
- Greg Berg has shared that the Schreifels Project is moving ahead and that the Highway Department is taking the lead role. The project is expected to be completed before the winter.
- There is a project starting on East Lake, where a culvert will be diverted into a retention pond system.

Water Quality Committee Report – Aaron Schwartz

- Roadside cleanup was completed Saturday, June 20th at the Hwy 22 Public Access.
- Aaron is scheduling a time to join Bert Johnson lake sampling. Sampling data will be shared at the next meeting as well as options on how to make the data accessible to members.

Fisheries Committee Report - Matt Noska

- Sunfish Quota signs are up at the landings.
- The Stearns County Sheriff has not begun their survey of the three proposed No Wake Zones as of the July SRCL Board Meeting.

Marketing/Public Relations - Susan Antolak/Troy Atkinson/Bill Doll

- Three resorts (Your Haven, Cozy Corners, and Island View) have posted *Clean Your Boats* signs by their landings.
- Requested that 2020 SRCL Memberships be shared in the newsletter and on the website and newsletter by membership levels.

ILIDS Report – Wendell Giese

- ILIDS are working well.
- Erik Lindberg identified a boat trailer with weeds and have forwarded the information to the Stearns County Sheriff's Office. He is pushing for active engagement with the sheriff's department regarding this situation.

Old Business – John Rocky

- John will touch base with Bill Doll to verify his interest and willingness to move ahead with the Rock Buoy Project.
- SRCL Board Member signs are available for any board member that needs one – Contact John.
- John will research the opportunity to assist with the removal of the dock lodged in the upper river inlet of the Chain of Lakes by the Richmond bridge.

Adjourn

- *A motion to adjourn the meeting was made by Wendell Giese and seconded by Susan Antolak. Approved.*

For the Good of the Association – Meeting Schedule

- Saturday, August 8th at 8:30 a.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. (*Location to be confirmed*)
- Tuesday, September 8th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. (*Location to be confirmed*)

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Sauk River Chain of Lakes Association Meeting date: JULY 14, 2020.

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input checked="" type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input checked="" type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input checked="" type="checkbox"/> IRS: Tax notices <input checked="" type="checkbox"/> Miscellaneous correspondence <input checked="" type="checkbox"/> Annual audit <input checked="" type="checkbox"/> Compliance review report <input checked="" type="checkbox"/> Bingo program	Correspondence sent or received relating to the lawful gambling operations.

