

SRCL Board Meeting Minutes
February 8, 2020 8:30 -10 a.m.
Cold Spring Business Center – 2nd Floor Conference Room

Call to Order – John Rocky, President

In Attendance: John Rocky, Matt Noska, Charlie Montreuil, Matt Pelant, Troy Atkinson, Ann Warling-Admin

Calling In: Sue Antolak, Brad Matuska

Absent: Pete Peterson, Wendell Giese

Guests: Dan McEwen, LimnoPro Aquatic Science

Review of Past Minutes – John Rocky

• *Troy Atkinson-made a motion to approve the January 14th, 2020 SRCL Board Meeting Minutes – seconded by Charlie Montreuil. Approved.*

Financial Report – Charlie Montreuil

• SRCL currently has \$51,717.79.

• *Matt Noska made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Matt Pelant. Approved.*

• A 1099 Tax Form will be prepared for Ann Warling, SRCL Admin.

Administration Report – John Rocky

• The SRCL Board has two open board positions.

• John Rocky will prepare a *job description* for SRCL Board members that will be sent out to the SRCL email list.

Aquatic Invasive Species Committee Report – Brad Matuska/Pete Peterson

• Aquatic Assessment for SRCL – Dr. Dan McEwen, LimnoPro Aquatic Science, presented to the SRCL Board.

- Reviewed several maps and options on possible strategies to assess Aquatic Invasive Species within the Sauk River Chain of Lakes. Assessment options will be further discussed at the March SRCL Board meeting including how dollars awarded from grants can be integrated successfully in the overall strategy.
- An Aquatic Invasive Species assessment will also be an investment in membership recruiting.

• Brad Matuska submitted 14 treatment applications with the DNR one for each of the 14 lakes within the Sauk River Chain of Lakes.

• Stearns County Grant Application – This grant will cover Starry Stonewort and Eurasian Milfoil. Waiting to be informed on actual dollar amount SRCL will be awarded through the grant.

• DNR 2020 Aquatic Plant Control Grant Application – This grant will cover Eurasian Milfoil and Curly-Leaf pondweed – identification and treatment. This grant has yet to be awarded.

• Public Notice – Brad Matuska is working on a draft of a public notice regarding treatment of curly-leaf pondweed if SRCL is successful in receiving a DNR 2020 Aquatic Plant Control Grant. The SRCL Board will review and discuss the public notice draft for approval.

Gambling Manager Report - Matt Pelant

• See attached Lawful Gambling Monthly Tax Return.

• See attached Monthly Gambling Report to Members.

• *Charlie Montreuil made a motion to approve the Gambling Manager's Report – Seconded by Troy Atkinson. Approved.*

• SRCL still has an outstanding bill for the paddle wheel.

• Automatic withdrawal payments have been set up for the gambling accounts because several payments are (absolute) date sensitive for payment to vendors.

• Matt Pelant is working on the strategy and plan for the repayment of the start-up loan from the SRCL. Tentatively, looking to repay the loan in July or August.

• A 1099 Tax Form will be prepared for Keely Frakes-Rau.

Land Use Committee Report – Brad Matuska

- Reviewed an Interim Use Permit for the Jacob and Laura Mueller Property to operate a vacation/private home rental for the property at 21019 Elkview Circle in Richmond– No SRCL Board Action.
- Reviewed a Conditional Use Permit for an After-the-Fact Major Shoreland Alteration submitted by Kristin Pfaff for the property at 20718 County Road 71 in Richmond – No SRCL Board Action.
- The Jake Schreifels’ farm restoration drainage project is moving ahead. Greg Berg, Stearns County Soil and Water, is developing a design, budget and is working with the Schreifels to secure funding assistance. Berg will keep the SRCL Board informed on the progress.
- Discussion on the possibility of including a presentation/information at the SRCL Annual Membership Meeting regarding the shoreland alteration/restoration options...retaining walls may not be the best option.
 - SRCL will provide the Stearns County Shoreland Homeowner’s Guide to Lake Stewardship magazine for members at the SRCL Annual Membership Meeting.
- Chad Schlangen, Your Haven Resort, has received the last reimbursement check for the removal of the bog.
 - Brad Matuska met with Chad Schlangen to discuss managing aquatic invasive species at the resort’s boat launch and drainage concerns regarding ditches that flow into the lake.
- Richmond City Sewer/Water Project – No update at this time.

Water Quality Committee Report –

Need to find replacement for 2020 season.

Fisheries Committee Report - Matt Noska

- DNR Proposed Sunfish Quota Change – Reduce to five sunfish a day (this will only include sunfish not crappies).
 - SRCL will respond to DNR and recommend 10 sunfish a day.
 - Change will be effective March 1, 2021.
 - SRCL will publish an update regarding the DNR proposed sunfish quota in the association’s newsletter in April.

Marketing/Public Relations – Susan Antolak/Troy Atkinson

- Troy Atkinson presented t-shirt options for SRCL helpers and polo-type shirt options for SRCL Board Members. Blue is the color suggested for the t-shirts and polos.
 - Troy indicated that a vector file of the SRCL logo is needed in order to put the logo on the t-shirt. Discussion regarding the look and usability of the exiting SRCL logo ensued. Matt Pelant volunteered Eric Pelant to design a new SRCL Logo for review at the March Board meeting.
 - SRCL Board Members are asked to provide shirt sizes to Troy Atkinson for ordering purposes.
 - John Rocky will do a count of existing blue t-shirts.
- SRCL Banners - 3’ X 5’ Banner will cost approximately \$40. Troy Atkinson will contact Mandee at Shady’s Long Shots to discuss possible banner locations: Gambling area, Boat slip area, and Hwy 23 sign area.
 - All banners promoting gambling MUST include our gambling license number. Matt Pelant will review banners to ensure the correct wording is included.
- Resorts Marketing – What are realistic goals?
 - Signs posted at the resorts’ boat launches similar to what appears now at the ILids sites at public landings. Troy Atkinson will explore the costs of providing these signs to the resorts. The signs will include the SRCL website.
 - SRCL will request information be included in the resorts’ newsletter, possibly their websites.
- Friends of the Chain membership will be discussed further at the March SRCL Board Meeting.
- Richmond River Lakes Days and Cold Spring Home Pride Days – What will be the SRCL Board’s involvement: Parade Floats, Lakes Floats, etc?

ILIDS Report – John Rocky

- John has requested and is waiting on an updated contract for the Upgrade ILIDS 3G -> 4G.

Old Business

- ROCORI Fishing – No update.
- Rock Buoy markers
 - Troy Atkinson checked into insurance considerations/concerns in purchasing and placing warning buoys within the chain.
 - John Rocky spoke about mapping the chain and identifying areas of concern for rock piles and other obstacles within the waters.
 - A decision on how to proceed with this project has been tabled until the March Board Meeting.
- No Wake zones – No additional information at this time.
- CD3 Station at DNR Public Access – No update.
- Long Lake Bog - #55 \$3150 – The final payment for removal has been made. A story along with pictures will be included in the April SRCL Newsletter. This information will also be posted on the SRCL Website.
- Stearns County Shoreland Training, January 30th – Ann Warling, SRCL Admin Support attended. Property owners and contractors are encouraged to consider native plants and materials when restoring and protecting shorelines. Critical to obtain appropriate permits from all governing organizations.
- Chain of Lakes Pickleball – Pete Peterson will provide additional information at the March Board Meeting.

New Business

- 2020 Chain of Lakes Summer Guide – Troy Atkinson will explore placing and increasing SRCL's ¼ page ad. This year's ad will possibly be a coop ad with Shady's Long Shots.
- 2020 SRCL Water Monitoring with Sauk River Watershed District – *John Rocky made a motion to continue water monitoring for \$2,300 – Seconded by Charlie Montreuil. Approved.*
- Potential Dissolution of Sauk River Watershed District (SRWD) – John Rocky will contact the SRWD manager and will ask how the SRCL can be of support. The SRCL Board will monitor the progression of this situation and develop a possible action plan in response to the developments. March Board meeting discussion will include extending an invitation to the SRWD Manager to a SRCL Board Meeting or the SRCL Annual Membership Meeting.
- 2020 State of Water Conference, April 30th – May 1st, will be held at the Mille Lacs Grand Casino. This is a biannual conference and the SRCL has sponsored up to five individuals to attend the conference. The cost is approximately \$500 for each attendee. This has been tabled for further discussion and sharing at the March Board Meeting. The board will vote on the number of sponsorships and reimbursement at the March Board Meeting.
- Spring Newsletter – SRCL will begin working on the yearly newsletter at the March Board Meeting. The SRCL newsletter will be published, sent to SRCL members/lake property owners, and posted on the SRCL website in April.
 - Each committee will be asked/responsible to write an article sharing what has been happening within their areas of focus. Come to the March meeting with story ideas for your committee.
 - Current story ideas include: Bog Removal w/pictures, SRCL Grants Awarded, hot topics and activities being worked on...
- *A motion was made by John Rocky to extend the SRCL Board meetings from 1 ½ hours to 2 hours – Seconded by Matt Pelant. Approved.*
- *A motion was made by Ann Warling to conduct email SRCL Board approval of monthly board meeting minutes in order to post monthly minutes on the SRCL website in a more-timely manner. Board members are asked to review and respond with approval or concerns within three days of receiving the SRCL Board Meeting Minutes – Seconded by John Rocky. Approved.*
- SRCL Board Member Pete Peterson is up for re-election at the SRCL Annual Membership Meeting.

Adjourn

- *A motion to adjourn the meeting was made by Troy Atkinson and seconded by Matt Pelant. Approved.*

For the Good of the Association – Meeting Schedule

- Tuesday, March 10th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room.
- Saturday, April 11th at 8:30 a.m. at the Cold Spring Business Center-2nd Floor Conference Room.
- Annual SRCL Membership/Board Meeting scheduled for Saturday, June 13th – location to be announced.

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Sauk River Chain of Lakes Assoc. Meeting date: February 8, 2020.

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input type="checkbox"/> LG100A <input type="checkbox"/> Schedule B2 <input type="checkbox"/> LG100C <input type="checkbox"/> LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input type="checkbox"/> IRS: Tax notices <input type="checkbox"/> Miscellaneous correspondence <input type="checkbox"/> Annual audit <input type="checkbox"/> Compliance review report <input type="checkbox"/> Bingo program	Correspondence sent or received relating to the lawful gambling operations.