

Sauk River Chain of Lakes Annual Board Meeting Minutes

August 11th, 2020 • 6:30 – 8:30 pm

Virtual (Zoom) Meeting

Call to Order – John Rocky

In Attendance: John Rocky, Matt Noska, Matt Pelant, Troy Atkinson, Charlie Montreuil, Brad Matuska Sue Antolak, Aaron Schwartz, Garrick Grace, Wendell Giese, Ann Warling-Admin

Absent: Bill Doll

Review of past Minutes – John Rocky

- Sauk River Chain of Lakes (SRCL) July 14th, 2020 Minutes were approved via email.

Financial Report – Charlie Montreuil

- SRCL currently has \$83,042.77 assets as of 8/11/20.
- *John Rocky made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Troy Atkinson. Approved.*

Administration Report – John Rocky

- SRCL membership is at 458 members and \$31,266 as of 8/11/20.
- SRCL membership goal for 2021 is 500 members.

Aquatic Invasive Species Committee Report - Brad Matuska

- Brad Matuska will be attending the Starry Trek on Saturday, August 15th participating in the collection of vegetation at the public launches on the Chain.
- Dan McEwen, LimnoPro Aquatic Science, indicated that as of 8/11/20 most of the vegetation surveys for the smaller lakes are completed. Nothing of great significance overall so far. The survey team indicated that in their judgment water quality was poor and that is likely impacting the densities of plants.
- At the Stearns County Aquatic Invasive Species (AIS) committee meeting, it was shared that the purchase and operations of ILIDS are now eligible for funding from the annual grant.

Gambling Manager Report - Matt Pelant/Garrick Grace

- Matt Pelant is working on securing a storage unit for the gambling materials. As soon as the unit is available, he will be requesting volunteers to assist in building shelving.
- See attached *LG1004 Monthly Gambling Report to Members*.
- *John Rocky made a motion to approve the Preapproval: Allowable Expenses request as indicated on the LG1004 Monthly Gambling Report (page 2) – Seconded by Matt Noska. Approved.*
- *John Rocky made a motion to approve the gambling report – Seconded by Charlie Montreuil. Approved.*

Land Use Committee Report – Troy Atkinson

- The East Lake culvert project is moving forward.

Water Quality Committee Report – Aaron Schwartz

- Exploring how best to share the water quality data collected with the SRCL Board and members.

Fisheries Committee Report - Matt Noska

- Still waiting to hear what the Department of Natural Resources plans are for electroshocking on the Chain this Fall.
- The three proposed no wake zones monitoring was not completed due to the Stearns County Sheriff's office workload.

Marketing/Public Relations - Susan Antolak/Bill Doll

- Susan Antolak is working to secure the SRCL's Taproom Take Over for 2021.
- New homeowners will receive a map of the Chain of Lakes and SRCL's newsletter.
- Susan Antolak received the list of current 2020 business members for SRCL and the database created of businesses in the area. She will be following up on nonmember businesses.
- A phone meeting with Ann Warling, Kersten Thellin, and Susan Antolak will be set up to discuss the SRCL website and the best way address necessary updates.

ILIDS Report – Wendell Giese

- Collecting information on the cost of placing a fourth ILID on the Long Lake access starting next year. Funding available from the Stearns County AIS.
- Eric Lindberg will be contacted to see if an upgrade (and the cost) is available for the ILIDS that would assist in screening out/not recording people and pet movement only boats.

Old Business – John Rocky

- John will touch base with Bill Doll to verify his interest and willingness to move ahead with the Rock Buoy Project.
- It is not possible to remove the submerged dock in the Chain by Richmond from land. John will be contacting In Tune Marine to see if their pontoon crane could be used to remove the dock from the water. The submerged dock is definitely a hazard on the Chain.

Adjourn

- *A motion to adjourn the meeting was made by Matt Pelant and seconded by Matt Noska.*

Approved.

For the Good of the Association – Meeting Schedule

- Tuesday, September 8th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. *(Location to be confirmed)*
- Saturday, October 10th at 8:30 a.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. *(Location to be confirmed)*

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Sauk River Chain of Lakes Association Meeting date: 8/11, 2020.

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input checked="" type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input checked="" type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input checked="" type="checkbox"/> IRS: Tax notices <input checked="" type="checkbox"/> Miscellaneous correspondence <input checked="" type="checkbox"/> Annual audit <input checked="" type="checkbox"/> Compliance review report <input checked="" type="checkbox"/> Bingo program	Correspondence sent or received relating to the lawful gambling operations.

