

Sauk River Chain of Lakes Annual Board Meeting Minutes

September 8th, 2020 • 6:30 – 8:30 pm

Virtual (Zoom) Meeting

Call to Order – John Rocky

In Attendance: John Rocky, Matt Noska, Charlie Montreuil, Sue Antolak, Matt Pelant, Brad Matuska, Troy Atkinson, Aaron Schwartz, Garrick Grace, Ann Warling

Guest: Randy Dietman

Absent: Bill Doll, Wendell Giese

Additions to the Agenda – John Rocky

- Randy Dietman shared information regarding *Weeds Up*, a new weed harvesting business that will be operating on the Chain of Lakes starting Spring of 2021. Additional information will be provided.

Review of past Minutes – John Rocky

- *Sauk River Chain of Lakes (SRCL) August 11th, 2020 Minutes approved via email.*

Financial Report – Charlie Montreuil

- SRCL currently has \$82,104.54.
- *Troy Atkinson made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Garrick Grace. Approved.*

Administration Report – John Rocky/Matt Noska

- Four additional members have been received since last month bringing the membership total to 462.

Aquatic Invasive Species Committee Report – Brad Matuska

- Brad Matuska participated in Starry Trek on the Chain of Lakes, during this event no starry stonewort was identified.
- LimnoPro Aquatic Science will be completing and submitting their final report the end of September.

Gambling Manager Report - Matt Pelant/Garrick Grace

- Thank you to Brad Matuska, Aaron Schwartz, Troy Atkinson, and Matt Pelant for building shelving in the gambling storage unit.
- Matt Pelant will contact the State of Minnesota in order to determine how to and when to reopen bingo and meat raffle events at Shady's Long Shots.
- *The monthly gambling report was approved via email.*

Land Use Committee Report – Troy Atkinson

- Exploring the development of an application and process to assist Chain of Lakes' lakeshore owners with projects. Projects will be approved on a per project basis with compensation occurring after the inspected completion of the project.

Water Quality Committee Report - Aaron Schwartz

- Contact has been made with the Sauk River Watershed District.
- Aaron Schwartz will be joining Bert Johnson in completing water sampling this month.
- Fall road cleanup will be Saturday, October 17th at 8:30 a.m. meeting at the Hwy 22 boat landing. Volunteers are needed.

Fisheries Committee Report - Matt Noska

- The Department of Natural Resources (DNR) is currently not enthusiastic about stocking walleyes in the Chain of Lakes at this time.
- Matt Noska is hopeful in being able to assist with electroshocking this Fall.
- An update regarding the proposed sunfish quota will be provided for the Fall newsletter.

Marketing/Public Relations – Susan Antolak/Bill Doll

- Reviewed the analysis and proposed work plan for the SRCL website as provided by Kersten Thellin.
 - Direction was given to proceed with the workplan during November through March.
 - Thellin indicated that she will begin the website work using GoogleTools. However, the board would be willing to purchase additional tools and software as needed.
- Susan Antolak will meet with Bill Doll to determine his interests and responsibilities within the committee.
- SRCL Logo redesign – additional information is required and Kersten Thellin will be contacted.
- New T-Shirts/Polos and SRCL Banners projects – updated information will be provided by Troy Atkinson if the board decides to move forward with either project.

ILIDS Report – Wendell Geise

- Brad Matuska shared that the Stearns County Aquatic Invasive Species (AIS) Committee will allow that grant dollars be used to offset the cost of operating existing ILIDs.
- *John Rocky made a motion to purchase an ILID for the Long Lake boat landing and to apply for the Stearns County AIS grant for operational costs of the existing three ILIDs – Seconded by Matt Noska. Approved.*
- Garrett Grace suggested that ILIDs should be inspected to verify no hail damage has occurred as a result of the recent hailstorm in the area.

Old Business

- Rock Buoy Project tabled as a Fall/Winter project.
- Dock by Bridge in Richmond – John Rocky will call dock owner and possibly coordinate with In-Tune Marine.
- Lake Advocate program will no longer be continued.
- Friends of Chain Membership –
 - Work with resort owners and provide extra copies of the SRCL Newsletter to be made available for campers at the resort office.
 - The possibility of sending a digital copy of the SRCL newsletters to all resort campers and SRCL members was discussed.
 - Suggestion was made to leave 50-60 copies of the SRCL newsletters at In Tune Marine and Channel Marine.

New Business

- Print 300 extra copies of both the Spring and Fall SRCL newsletters.
- Matt Noska will update the membership form.

Adjourn

- *A motion to adjourn the meeting was made by Troy Atkinson and seconded by Matt Noska. Approved.*

For the Good of the Association – Meeting Schedule

- SCRL Board Meetings have been rescheduled to the third Tuesday of every month.
- Tuesday, October 20th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. (*Location to be confirmed.*)
- Tuesday, November 17th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. (*Location to be confirmed.*)

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Sauk River Chain of Lakes Association Meeting date: 9/8, 2020.

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input checked="" type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input checked="" type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input checked="" type="checkbox"/> IRS: Tax notices <input checked="" type="checkbox"/> Miscellaneous correspondence <input checked="" type="checkbox"/> Annual audit <input checked="" type="checkbox"/> Compliance review report <input checked="" type="checkbox"/> Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount			Approved (Yes/No)
		Limit	OR	Actual	
TRIPLE CROWN	PAPER PULL TABS + SUPPLIES	600.00			YES
CAMPION GAMING	PULL TAB MALLINE LEASE			241.66	YES
B-SMINT	REPORTING/ACCOUNTING			350.00	YES
PILOT GAMES	ELINKED BINGO RECONCILIATION			129.95	YES
SHADY'S LONGSHOTS	RENT			1565.33	YES
MN DEPT REV	TAXES			1455.00	YES

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink:  Date: 9/8/20