

**Sauk River Chain of Lakes**  
**Board Meeting AGENDA**  
**October 19<sup>th</sup>, 2021 6:30 – 8:30 p.m.**  
**Zoom Meeting**

**Call to Order** – John Rocky, President

**Present:** Matt Noska, Charlie Montreuil, Sue Antolak, Brad Matuska, Troy Atkinson, Aaron Schwartz, Dave Hinson, Steve Weeres, Karla Smetana, Admin: Ann Warling, Gambling Manager: Keely Frakes-Rau

**Absent:** Matt Pelant

**Guests:** Stearns County Long Lake Association: Jennifer Evens, President; JoAnne Kockelman, Treasurer; Judy Krebs

**Review of past Minutes** – John Rocky

- September Board Minutes Approved via Email – Ann Warling

**Gambling Manager Report** - Karla Smetana

- Reviewed the Gambling Monthly Tax Return.
- See attached LG1004 Monthly Gambling Report to Members.
- *Charlie Montreuil made a motion to approve the monthly gambling report – Seconded by Matt Noska. Approved.*
- *Troy Atkinson made a motion to approve the proposed gambling expenses – Seconded by Aaron Schwartz. Approved.*
- *John Rocky made a motion to make a \$10,000 donation transferred to SRCL in October – Seconded by Karla Smetana. Approved.*
- Karla Smetana is looking for three to four couples to rotate through each month for bingo and meat raffle. She will continue her search through phone calls and text messages. Anyone that is available to assist with bingo and meat raffle are asked to get in touch with Karla.

**Financial Report** – Charlie Montreuil

- October financial report showed \$103,200.83. – *Troy Atkinson made a motion to approve the October Profit & Loss, Balance Sheet, and Check Register – Seconded by Matt Noska. Approved.*
- Charlie Montreuil introduced a working draft budget comparison report – work will continue on this document with the document to be in place before the end of the year.

**Additions to the Agenda**

- Stearns County Long Lake Association – Jennifer Evens, President shared the focus and plans of the association
  - Weed Harvesting and Management – will be moving forward in 2022 with the Minnesota Department of Natural Resources to obtain weed management grants and permits.
  - Water Quality.
  - Clearing of the bayou between Horseshoe Lake and Long Lake to avoid becoming lake locked.
- Stearns County Long Lake Prop

**Administration Report** – John Rocky

- 2021 Membership Update as of today there are 496 members with a total of \$39,126; which includes 56 business memberships.
- John Rocky will prepare a membership giving history and review the PayPal fee scale for online memberships in preparation of the 2022 membership drive.

**Aquatic Invasive Species Committee Report** – Brad Matuska/Dave Hinson/Matt Pelant

- LimnoPro Aquatic Services Inc. will be conducting a Hybrid Watermilfoil Assessment dive soon.
- Subcommittee of Brad Matuska, David Hinson, Aaron Schwartz, Troy Atkinson, and John Rocky was formed to start developing plans for LimnoPro Aquatic Services, Inc. efforts in 2022.

**Land Use Committee Report** – Troy Atkinson

- County Road 71 Project plans have been reviewed with Jody Teich, Stearns County Highway Engineer, to ensure protection of water runoff into the Chain of Lakes.

**Water Quality Committee Report** - Aaron Schwartz

- End of September marked the completion of water sampling on the Chain of Lakes.

- Aaron Schwartz will write a thank you note of appreciation for the assistance of Allison Lightfoot, Sauk River Watershed District, in assisting with the collection of water samples and compiling the results.
- Road Cleanup on Saturday, October 16<sup>th</sup> went well – thank you to all the volunteers.

#### **Fisheries Committee Report - Matt Noska**

- The Fall electroShocking event was attended by Aaron Schwartz and Brad Matuska and showed that the Chain of Lakes continues to have a successful and established fishery base.
  - Matt Noska will write a thank you note to Joe Stewig, Minnesota Department of Natural Resources, for his support of the Chain of Lakes.
- Lake Survey Summary will be posted on the SRCLA Website after November 1<sup>st</sup>.

#### **Marketing/Public Relations Committee Report – Susan Antolak**

- SRCLA Logo Apparel Opens October 16<sup>th</sup> to November 16<sup>th</sup> and will be announced on the SRCLA website, Facebook, and through a membership email blast.
- Work has begun on creating a new SRCLA Informational Brochure.
- Information will be gathered regarding the Amazon Smiles/Teals & Plattenberg’s Receipts Reimbursement.

#### **I-LIDS Report – Steve Weeres**

- I-LIDS will be decommissioned on Tuesday, October 26<sup>th</sup>.
- *John Rocky made a motion to approve the submission of the Stearns County AIS Grant Review/Approval for 49 percent of I-LIDS operating budget for 2022. The total budget is \$7,900 to run all four I-LIDS. – Seconded by Aaron Schwartz. Approved.* Grant application are to be reviewed and awarded January 11, 2022.
- Winter Recreation Technologies, LLC will be conducting automated ice thickness measurement on Horseshoe Lake for 2021-22.

#### **Old Business**

- Last call for ideas and thoughts regarding the updated SRCLA Mission/Vision Statement – Brad Matuska
- Fall Newsletter is in the mail and looks good with full 4-color on all pages. – Ann Warling
- Community Giving Board Meeting is scheduled for October 20<sup>th</sup> to approve financials and designated donation amount from the Concert for a Cause event. – Ann Warling

#### **Adjourn**

- *Aaron Schwartz made a motion to adjourn the September 21<sup>st</sup>, 2021, SRCLA Board Meeting – Seconded by Brad Matuska. Approved.*

#### **For the Good of the Association – Meeting Schedule**

- Tuesday, December 21<sup>st</sup> at 6:30 pm - Virtual (Zoom) Meeting
- Tuesday, January 18<sup>th</sup> at 6:30 pm - Virtual (Zoom) Meeting
- Tuesday, February 15<sup>th</sup> at 6:30 pm - Virtual (Zoom) Meeting

**Lawful Gambling Monthly Tax Return**

Print or Type	Organization name Chain of Lakes Richmond Sauk River	Federal ID number (FEIN) 00000	Minnesota tax ID number 00000	License number 01870
	Address PO Box 369	<input type="checkbox"/> Check if organization changed		Email address
	City Richmond	State MN	Zip code 56368	Month/year reported 9/2021
	Number of pull-tab (paper and electronic), tipboard, sports themed tipboard and paddleticket games reported on schedule B2's for the month : 9			Number of Sites 1
Check all that apply:			<input type="checkbox"/> Amended return <input type="checkbox"/> Filing under extension (see Instructions ) <input type="checkbox"/> No gaming activity this month <input type="checkbox"/> Final Return (see Instructions )	
This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER <input type="checkbox"/> Form G7430 (February only)				

			A	B	C
			Gross receipts	Prizes paid	Net receipts
1	Non-linked bingo.....	1	0.00	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER).....	2	0.00	0.00	0.00
3	Paddle tickets..... 0 games.....	3	0.00	0.00	0.00
4	Add lines 1 through 3.....	4	0.00	0.00	0.00
5	Interest and other income (including advertising or sponsorship income; see instructions).....	5	0.00		0.00
6	Electronic linked bingo.....	6	2088.75	1775.43	313.32
7	Tipboard..... 0 games.....	7	0.00	0.00	0.00
8	Paper pull-tabs..... 9 games.....	8	26482.00	21775.00	4707.00
9	Electronic pull-tabs..... 0 games.....	9	69832.75	56277.90	13554.85
10	Sports-themed tipboards..... 0 games.....	10	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month.....	11	98403.50	79828.33	18575.17
12	Net receipts tax (multiply line 4C by 8.5% (0.085). If negative, enter zero).....	12			0.00
13	Combined net receipts tax (from Worksheet E, line 11).....	13			1672.00
14	Total tax before credits (add lines 12 and 13).....	14			1672.00
15	Net receipts tax credit used (from Schedule NRL, column E).....	15			0.00
16	Exempt raffle tax credit (from Schedule ER, line 4).....	16			0.00
17	Total nonrefundable credit (add lines 15 and 16).....	17			0.00
18	Subtract line 17 from line 14. If negative, enter zero.....	18			1672.00
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative).....	19			0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% (.00125).....	20			123.00
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20).....	21			1795.00

Print or Type

Gross Profit

Tax and Fees

Expenditures  
/ Expenses

22	Lawful purpose expenditures (from LG100C) less MN DOR gaming taxes paid.....	22	10000.00
23	Total lawful purpose expenditures (add lines 21 and 22).....	23	11795.00
24	Allowable expenses (total of all Schedule A's).....	24	6788.32

Start Bank

25	a	Starting cash banks per books (total of all Schedule A's).....	25 a	8500.00
	b	Unreimbursed starting cash banks (total of all Schedule A's).....	25 b	0.00
		End-of-month cash balance in starting banks (subtract line 24b from 24a).....	25	8500.00

Organization Total Net Profit 10398.85

Sign Here

I declare that all information on this summary and tax return is true, correct and complete.

Chief executive officer (print)		Chief executive officer signature	Date	Daytime Phone
Gambling manager		Gambling manager signature	Date	Daytime Phone
Preparer (print)	Name of firm B-Smart	Preparer signature	Date	Daytime Phone (555) 555-5555

Mail Form G1, schedules and any required attachments to:  
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

**Lawful Gambling Receipts and Expenses by Site**

Organization name Chain of Lakes Richmond Sauk River	License number 01870	Site permit number 009
Location name Rich Spring Golf	Month/year reported 9/2021	

Gross Profits		A	B	C
		Gross receipts	Prizes paid	Net receipts
1	Paper Pull-tabs..... 9 games.....	1 26482.00	21775.00	4707.00
2	Electronic Pull-tabs..... 0 games.....	2 69832.75	56277.90	13554.85
3	Paper Bingo.....	3 0.00	0.00	0.00
4	Electronic Linked Bingo.....	4 2088.75	1775.43	313.32
5	(PT) Paddletickets (using miniwheel or similar)..... 0 games.....	5 0.00	0.00	0.00
6	(PW) Paddletickets (using paddlewheel table)..... 0 games.....	6 0.00	0.00	0.00
7	Raffles.....	7 0.00	0.00	0.00
8	Tipboards..... 0 games.....	8 0.00	0.00	0.00
9	Sports-themed tipboards..... 0 games.....	9 0.00	0.00	0.00
10	Interest and other income.....	10 0.00		0.00
11	Add lines 1 through 10.....	11 98403.50	79828.33	18575.17

Allowable Expenses				
12	Cost of gambling products paid during the month (include state and local sales tax and freight charges).....		12	595.46
13	Compensation and payroll taxes.....		13	0.00
14	Penalty and interest paid on taxes.....		14	0.00
15	Accounting services.....		15	750.00
16	Costs for a new or renewed gambling manager's bond.....		16	0.00
17	Local government investigation fees.....		17	0.00
18	Rent paid for conducting lawful gambling.....		18	1621.18
19	Electronic Pulltab Game Fees.....		19	3536.44
20	Electronic Linked Bingo Provider Fees.....		20	23.80
21	Other miscellaneous allowable expenses not listed above.....		21	261.44
22	Cash long or short (if cash long, put parentheses around amount).....		22	0.00
23	Reimbursement for excess cash shortages (this is a negative amount).....		23	0.00
24	Total allowable expenses (add lines 12 through 23).....		24	6788.32

Cash Banks				
25	Starting cash banks per books (site records).....		25	8500.00
26	Unreimbursed starting cash banks.....		26	0.00
27	Total starting cash banks (subtract line 26 from line 25).....		27	8500.00

Ending Inventory				
28	Dollar value of ending inventory on the last day of the month for this site. Do not include any sales tax, freight charges or the 1.7 percent tax.....		28	1016.16

Net Profit				
29	Net profit less state taxes assessed on lawful gambling (11C - 24 - A08: Monthly State Taxes and Fees Paid...)**.....		29	10398.85

\*\* Include taxes paid of 1388.00 in the current month from previous month activity.

Recommended Tax Allocation from Current Month Activity to Apply in Following Month

Combined Receipts Tax Allocation=	100.00 % of :	1672.00 =	1672.00
Net Receipts Tax Allocation =	8.5 % of :	0.00 =	0.00
Regulatory Fee Allocation =	.125 % of :	98403.50 =	123.00
			<u>1795.00</u>



**Schedule B2 – Lawful Gambling Report of Barcoded Games**

Use this schedule to report pulltab, tipboard and paddleticket games that have been removed from play during the month, if you're reporting destroyed, fund-loss, defective or missing games, read instructions before completing.

Federal ID number 00000	Minnesota tax ID 00000	License number 01870
Site permit number 009	Month/year reported 9/2021	Page 1 of 1

Name of gambling site  
Rich Spring Golf

Type of operation:  Booth  Bar-op  Machine dispenser  
 Type of game (check one):  Paper Pulltabs  Electronic Pulltabs  
 Sports Tipboards  Progressive tipboards  Paddletickets  Tipboards  
 Paddletickets (PW)  Progressive pulltabs

Game status (check one):  
 Played  Destroyed with Revenue approval  Reported as fund losses  Defective  Missing  
 Fund loss game destroyed by Revenue

A	B	C	D	E	F	G	H	I	J	K	L	M	
Mfg ID	Part Number	Serial #	Date in play	Ideal gross receipts	Ideal prizes	Value of unsold tickets	Gross receipts (E minus G)	Value of prizes paid	Net Receipts (H minus I)	Cash in hands	Cash long / (short) (K minus J)	Date game removed	
1	TP	5792C-MN	7C26169	11-Aug-21	5280.00	4100.00	2430.00	2850.00	3025.00	-175.00	-175.00	0.00	02-Sep-21
2	TP	5794C-MN	7C26135	21-Aug-21	5280.00	4100.00	2844.00	2436.00	2300.00	136.00	136.00	0.00	02-Sep-21
3	TP	6400Z-MN	7C68395	25-Aug-21	3160.00	2400.00	960.00	2200.00	1750.00	450.00	450.00	0.00	04-Sep-21
4	AI	VS06-MN	7N46178	04-Sep-21	3160.00	2400.00	862.00	2298.00	1900.00	398.00	398.00	0.00	08-Sep-21
5	TP	6302U-MN	7F16222	02-Sep-21	6400.00	4800.00	1244.00	5156.00	3650.00	1506.00	1506.00	0.00	09-Sep-21
6	TP	5790C-MN	7C26103	09-Sep-21	5280.00	4100.00	1558.00	3722.00	3200.00	522.00	522.00	0.00	19-Sep-21
7	TP	6373Z-MN	7C68372	08-Sep-21	3160.00	2400.00	1367.00	1793.00	1150.00	643.00	643.00	0.00	19-Sep-21
8	AG	SALV428	7465224	02-Sep-21	6384.00	4900.00	2446.00	3938.00	3350.00	588.00	588.00	0.00	25-Sep-21
9	AI	VS14-MN	7N46240	19-Sep-21	3160.00	2400.00	1071.00	2089.00	1450.00	639.00	639.00	0.00	30-Sep-21
<b>Total</b>					41264.00	31600.00	14782.00	26482.00	21775.00	4707.00	4707.00	0.00	

### Worksheet E – Lawful Gambling Combined Receipts Tax

Complete this schedule to determine if you owe tax on combined receipts. Report gambling activity from July 1 through June 30 of the next year. Start over at zero each July 1. Keep this schedule to use when completing next month's Worksheet E. Do not mail it to the Minnesota Department of Revenue.

	Federal ID number 00000	Minnesota tax ID number 00000	License number 01870
Organization name Chain of Lakes Richmond Sauk River			Month/year reported 9/2021

Receipts	1	Interest and other income (from this month's Form G1, line 5, Column C) .....	1	0.00
	2	Receipts from electronic linked bingo games (from this month's Form G1, line 6, Column C) .....	2	313.32
	3	Receipts from tipboard games (from this month's Form G1, line 7, Column C) .....	3	0.00
	4	Receipts from paper pull-tab games (from this month's Form G1, line 8, Column C) .....	4	4707.00
	5	Receipts from electronic pull-tab games (from this month's Form G1, line 9, Column C) .....	5	13554.85
	6	Add lines 1 through 5 .....	6	18575.17
	7	Amount from last month's Worksheet E, line 8 (enter zero if this is the July Worksheet E) .....	7	42369.40
	8	Add lines 6 and 7 .....	8	60944.57
Tax	9	Go to the table below, determine the tax for line 8 and enter it here .....	9	5485.00
	10	Amount from last month's Worksheet E, line 9 (enter zero if this is the July Schedule E) .....	10	3813.00
	11	Combined receipts tax due (subtract line 10 from line 9) .....	11	1672.00

Enter the result here and on this month's Form G1. If positive, enter on line 13 of Form G1. If negative, enter the amount on line 19 of Form G1.

If line 8 is :				
over	but no more than	subtract from line 8	multiply result by	add
\$0	\$87,500		9% (.09)	\$0
\$87,500	\$122,500	\$87,500	18% (.18)	\$7,875
\$122,500	\$157,500	\$122,500	27% (.27)	\$14,175
\$157,500		\$157,500	36% (.36)	\$23,625
Enter the result on line 9 above.				

## Lawful Gambling Fund Reconciliation

Organization name Chain of Lakes Richmond Sauk River	License number 01870	Month/year reported 9/2021
---	-------------------------	-------------------------------

## Checking Account

1	End-of-month checking account balance from bank statements (include from all checking accounts).....	1	25508.39
2	Deposits made during the month that are not included on bank statement.....	2	0.00
	Add lines 1 and 2.....		25508.39
3	Checks written during the month that are not included on bank statement.....	3	11936.45
4	End-of-month reconciled checking account balance (subtract line 4 from line 3).....	4	13571.94

## Additions

5	End-of-month cash balance in starting cash banks (from this month's Form G1, line 24).....	5	8500.00
6	Cash received but not deposited by month end from sales of games reported on LG100A (do not list amounts included on line 2 above).....	6	2452.58
7	Total in savings accounts and other non-checking accounts.....	7	0.00
8	Fund loss requests for profit carryover adjustments submitted to Gambling Control Board, but not yet acted upon by the board.....	8	0.00
9	Amounts to be reimbursed for denied fund loss requests, or for fund losses for which a profit carryover adjustment has not been requested.....	9	0.00
10	End-of-month value of merchandise prize inventory .....	10	0.00
11	Other additions .....	11	0.00
12	Total additions (add lines 5 through 11).....	12	10952.58

## Subtractions

13	Linked bingo prize amount payable to (receivable from) linked bingo provider.....	13	665.52
14	Receipts deposited from games still in play that are not included on LG100A.....	14	0.00
15	End-of-month amount due for loans made to gambling fund.....	15	0.00
16	Total unpaid invoices for merchandise prizes.....	16	0.00
17	Calendar raffle and other prizes reported on an LG100A that have not yet been paid to winner(s).....	17	0.00
18	Other subtractions .....	18	0.00
19	Total subtractions (add lines 13 through 18).....	19	665.52

## Reconciliation

20	Reconciled gambling fund balance (subtract line 19 from sum of lines 4 and 12).....	20	23859.00
21	Gross profits for the month (total of all schedules A, line 11C).....	21	18575.17
22	Total lawful purpose expenditures (Total from LG100C).....	22	11388.00
23	Allowable expenses ( Form G1, line 24).....	23	6788.32
24	Profit carryover increase (decrease) (line 21 less sum of lines 22 and 23).....	24	398.85
25	Profit carryover (from prior month's Schedule F, line 27).....	25	23460.15
26	Approved adjustments by the Gambling Control Board (required written approval).....	26	0.00
27	Profit carryover for this month (add lines 24 through 26).....	27	23859.00
28	Profit carryover variance (subtract line 27 from 20; if lines 20 and 27 do not match, see instructions).....	28	0.00

## Explanations

In the space below, briefly explain other additions reported on line 11 and/or other subtractions reported on line 18:



**Schedule C : Lawful Purpose Expenditures**

Organization Name Chain of Lakes Richmond Sauk River			License Number 01870					
Month/year 9/2021		Is this an amended Schedule C ? <input type="checkbox"/> Yes <input type="checkbox"/> No			Page 1 of 1			
<b>Schedule C: Lawful Purpose Expenditures</b>								
Membership Approval Date	Check or electronic payment		Payment to	Description (Purpose)	Premise	If approved by GCB enter date	Code	Amount
	Date	Number						
21-Sep-2021	21-Sep-2021	1623	SAUK RIVER CHAIN OF LAKES ASSOC	DONATION	009		A01	10000.00
21-Sep-2021	21-Sep-2021	ET	MN DEPT OF REV	GAMBLING TAX	009		A08T	1388.00
								11388

October 19,2021 MTG

**APPROVAL: ALLOWABLE EXPENSES – Sept. numbers**

Central Gaming	pulltab dispenser	0-\$270.00	\$ 261.44
B-SMART	monthly reports	0-\$750.00	\$ 750.00
Triple Crown	games –	0-\$4000	\$ 595.46
	etabs		\$3536.44
Pilot Games	etabs	0-\$250	\$ 265.27
Shady’s Longshots	rent	0-\$3000	\$1621.18

**PREAPPROVAL: LAWFUL PURPOSE EXPENDITURES**

MN Dept of Rev	gambling tax	A-8	\$1388.00
Sauk River Chain	donation	A-1	\$10,000.00