

**Sauk River Chain of Lakes
Board Meeting
February 16th, 2021 6:30 – 8:30 p.m.
Virtual (Zoom) Meeting**

Call to Order – John Rocky, President

In Attendance: John Rocky, Matt Noska, Charlie Montreuil, Sue Antolak, Brad Matuska, Troy Atkinson, Aaron Schwartz, Garrick Grace, Matt Pelant, Gambling Manager Keely Frakes-Rau, Administrative Assistant Ann Warling
Guest: Dan McEwen, LimnoPro Aquatic Service, Inc
Absent: Wendell Geise

Review of past Minutes – John Rocky

- Minutes approved via email

Financial Report – Charlie Montreuil

- Sauk River Chain of Lakes Association (SRCL) currently has \$99,011.08.
- *Matt Noska made a motion to approve the Profit & Loss, Balance Sheet, and Check Register – Seconded by Garrick Grace. Approved.*
- The MN990 long tax form will be prepared for the 2020 fiscal year.
- Research hiring a Certified Public Accountant (CPA) for 2021 fiscal year (June 2021 to July 2022) to audit books.
- A MN1099 will be prepared for Ann Warling.
- Work on a SRCL budget continues with committee chairmen submitting 2021 financial requests for their committee areas to the board.

Gambling Manager Report - Garrick Grace/ Gambling Manager Keely Frakes-Rau

- See attached LG1004 Monthly Gambling Report to Members.
- *Aaron Schwartz made a motion to approve the proposed expenses and monthly gambling report – Seconded by Matt Pelant. Approved.*
- Bar Bingo and Meat Raffle will continue until the end of March.

Administration Report – John Rocky

- *Brad Matuska made a motion to compensate Ann Warling \$600/month for expanding administrative duties including member maintenance effective March 2021. Seconded by Garrick Grace. Approved.*
- Spring Newsletter is scheduled to be printed and mailed by the middle part of May.
 - Committee stories are due to Ann Warling by the April board meeting.
 - Newsletter ad prices: 2X2 = \$45; 2X6=\$65; and ½ page=\$60. The Fall 2020 SRCL Newsletter had 25 advertisers. The Cold Spring Record will continue to sell and manage advertising for the 2021 newsletters.
- *John Rocky made a motion to offer two business membership levels: Business Membership for \$75 including decal, and business name listed in both newsletters and on the SRCL website. Business Elite Membership for \$150 with all of the above benefits PLUS business logo in the business carousel on the SRCL Website with a hot link to either their Facebook account or website. Seconded by Charlie Montreuil. Approved.*
- Matt Noska will develop 2021 Business and Business Elite decals for approval at the March Board Meeting.
- 2021 Thank You/Welcome Letter membership letter was approved via email.
- John Rocky will draft 2021 Membership Invite Letter for approval at the March Meeting. The membership letter will be mailed out and posted on the website the end of April.
- The Annual SRCL Board/Member Meeting will be Saturday, June 12th (second Saturday). A virtual (Zoom) vs in-person meeting will be determined at the March board meeting.
- Board Vacancy – tabled until the March Board Meeting.

Aquatic Invasive Species Committee Report – Brad Matuska

- Dan McEwen, LimnoPro Aquatic Services Inc, presented the 2021 Limnopro Survey and Proposal.

- Subcommittee created (Aaron Schwartz, Troy Atkinson, Matt Pelant, John Rocky, and Brad Matuska) to review proposed treatment areas and to provide Dan McEwen with direction.
- Dan McEwen will compile new maps using the 4–5-foot depth parameter.
- A proposed AIS Project and Budget for 2021 will be submitted at the March Board meeting.
- Eco Harvester, Randy Dietman, will operate at \$200/hour. Locations to be determined by subcommittee.
- Meg Duhr at the MN Aquatic Group is willing to present information regarding zebra mussels and Curly Leaf Pondweed at the March SRCL Board Meeting and the Annual SRCL Meeting.

Land Use Committee Report – Troy Atkinson

- A request for funds will be submitted to the SRCL Board at the March Board Meeting to fund the SRCL Land Use application project.

Water Quality Committee Report - Aaron Schwartz

- Working on story for SRCL Newsletter.
- Continues to work on a Historical Lake Trend Data Comparison.

Fisheries Committee Report - Matt Noska

- Matt Noska will explore the possibilities of a July 4th Fireworks Event. (*this could be a way to not only get our name out there but create an event on the Chain and partner with other businesses – such as Shady’s Long Shots*).
 - Fireworks company used by Lake Koronis:
 - Bennie Netzley, Manager and Display Operator, Hollywood Pyrotechnics, Inc., 1567 Antler Point, Eagan, MN 55122 * Operations Center in Pine City, MN 763-218-1638 cell 866-PYRO411 tollfree 651-454-7975 fax
 - Email Bennie@HollywoodPyrotechnics.com
 - Web www.HollywoodPyrotechnics.com
 - Facebook www.Facebook.com/HollywoodPyrotechnics
 - Vimeo www.vimeo.com/HollywoodPyrotechnics
 - YouTube www.YouTube.com/user/HollywoodPyrotech
- Will reach out to the Stearns County Sheriff’s Office for an update regarding the No Wake Zone Areas Assessment.

Marketing/Public Relations – Susan Antolak

- Researching the opportunities of being a sponsor of both Cold Spring’s and Richmond’s Community events (approximately \$750 each).
- Working on scheduling a Tap Room Takeover event for this summer.
- Will be meeting with approximately six realtors to explore revitalizing the Realtor-Driven SRCL Marketing efforts.

ILIDS Report – Wendell Geise

- Via Email: *Brad Matuska made a motion to approve the \$1,545 to upgrade all existing ILIDS to 4G modems and magnetic sensors. Seconded by Susan Antolak. Approved.*

Old Business

- Troy Atkinson will explore the designs and costs available for rocky buoys.
 - Explore how to compile a list and then plot on a map the lake hazards (such as rocks).
 - Explore creating an interactive lake hazards map on the SRCL website.
 - Develop an Adopt-a-Buoy program for placement and maintenance of buoys.

New Business

- Review of SRCL Mission Statement was tabled further discussion at the March SRCL Board Meeting. *We are pledged to improve the water quality of the Sauk River Chain of Lakes in Stearns County, Minnesota, not only for our generation, but for our children and future generations.*

- Subcommittee created including Matt Noska and Brad Matuska.
- Subcommittee will review other lake association mission statements and propose revisions to the SRCL existing mission statement for discussion and approval.

Adjourn

- *John Rocky made a motion to adjourn the February 2021 SRCL Board Meeting – Seconded by Matt Noska. Approved.*

For the Good of the Association – Meeting Schedule

- Tuesday, March 16th at 6:30 pm Virtual (Zoom) Meeting.
- Tuesday, April 20th at 6:30 pm Virtual (Zoom) Meeting.

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: SAUK RIVER CHAIN OF LAKES ASSOC Meeting date: FEB 16, 2021.

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input type="checkbox"/> IRS: Tax notices <input type="checkbox"/> Miscellaneous correspondence <input type="checkbox"/> Annual audit <input type="checkbox"/> Compliance review report <input type="checkbox"/> Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount			Approved (Yes/No)
		Limit	OR	Actual	
Central Gaming	pull tab dispenser	0		270	
?	Misc expense	0		100	
B-SMART	Monthly reports	0		750	
Triple Crown	Games + Etab Resto	0		4000	
Pilot Games	Etab	0		250	
Shady's Longshots	Rent	0		3000	
Teal's	Raffle Prizes	0		1995	
Cash Bank	Negative Games	0		2000	

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)
MN Dept of Rev	Gambling tax	A-8		
Sauk River Chain of Lakes	Donation	A-1		

This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink: *Kathy J. Fooks*

Date: