

April 20th, 2021 6:30 -8:30 p.m.  
Virtual meeting

**Sauk River Chain of Lakes  
Board Meeting  
April 20<sup>th</sup>, 2021 6:30 – 8:30 p.m.  
Virtual (Zoom) Meeting**

**Call to Order – Matt Noska, Vice President**

*In Attendance:*, Charlie Montreuil, Sue Antolak, Brad Matuska, Troy Atkinson, Aaron Schwartz, Garrick Grace, Matt Pelant

Admin: Ann Warling, Gambling Manager: Keely Frakes-Rau

*Guests:* Med Duhr, Minnesota Aquatic Invasive Species Research Center (7 pm)

*Absent:* John Rocky, Wendell Geise

**Review of past Minutes – Matt Noska**

- Minutes approved via email

**Gambling Manager Report - Garrick Grace**

- See attached LG1004 Monthly Gambling Report to Members.
- *Brad Matuska made a motion to approve the proposed expenses and monthly gambling report – Seconded by Matt Noska. Approved.*
- *Matt Pelant made a motion to make a gambling transfer of \$10,000 into the SRCL account. Future transfer will be done quarterly leaving \$10,000 in the gambling account – Seconded by Garrick Grace. Approved.*

**Guest Speaker – Meg Duhr, Minnesota Aquatic Invasive Species(AIS) Research Center**

- Curlyleaf Pondweed treatment requires 3-5 year budget
- Intervention/treatment options for zebra mussels are being developed and tested
- Online AIS Identification Training Class Available
  - *Matt Noska made a motion to pay (\$150/person) for the University of Minnesota AIS Detectors Core Course for Garrick Grace, Charlie Montreuil, Matt Pelant, and Brad Matuska – Seconded by Susan Antolak. Approved.*

**Aquatic Invasive Species Committee Report – Brad Matuska**

- *Via email Brad Matuska made a motion to grant Weeds Ups a free SRCL membership and advertising in the newsletters for one year. Seconded by Troy Atkinson. Approved.*
- *Via email Brad Matuska made a motion to send a letter to the legislature in support of the Minnesota Aquatic Invasive Species Research Center (MAISRC). Seconded by Aaron Schwartz. Approved.*
- Weeds Up will begin mechanical curly leaf pondweed harvesting starting mid-May.
- The timing for chemical treatment of curly leaf pondweed will be dependent on water temperature.

**Administration Report – Matt Noska**

- Memberships 55
  - Individuals (42)
  - Business (13)
  - 2021 Membership Welcome Letter was mailed on May 4<sup>th</sup> to 3,370 addresses (combination of new county property list, SRCL database, and local businesses list)
- *Matt Noska made a motion to purchase (\$30 plus \$0.02 an address) a current lake property owners mailing list from Stearns County – Seconded by Brad Matuska. Approved.*
- Spring Newsletter will be mailed out the second week of May.

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- *Matt Noska made a motion to create a board vacancy ad to be placed in the Spring newsletter, Facebook, and SRCL website – Seconded by Matt Pelant. Approved.*
- Annual Meeting – Saturday, June 12<sup>th</sup> at 9 am – Zoom Meeting
  - Brad Matuska set up Zoom Meeting  
Instructions for joining the meeting: Sauk River Chain of Lakes Association 2021 Annual Meeting, June 12, 2021 at 9 am Central Time  
Join Zoom Meeting by computer:  
<https://csbsju.zoom.us/j/91050273578>  
Meeting ID: 910 5027 3578

**Financial Report – Charlie Montreuil**

- Sauk River Chain of Lakes Association (SRCL) currently has \$98,092.13
- *Matt Noska made a motion to approve the Profit & Loss, Balance Sheet, and Check Register – Seconded by Garrick Grace. Approved.*

**Land Use Committee Report – Troy Atkinson**

- Cozy Corners Campground received the final approval of their Conditional Use Permit.
- Stearns County Sheriff's Department will not be moving forward with the proposed No Wake Zone assessment at this time.
- Twenty Rock Hazard buoys have been purchased.
  - *Via email Brad Matuska made a motion to hire the Stearns County Water Patrol for \$1,000 to place the rock buoys. Seconded by Garrick Grace. Approved.*

**Water Quality Committee Report - Aaron Schwartz**

- *Via email Brad Matuska made a motion to support Sauk River Watershed District's project to make 298 acres of Wocken property on Knaus a wildlife management area. Seconded by Matt Noska. Approved.*
- 2021 Sauk River Watershed District Contract for water quality monitoring has been signed and returned.
- Road Cleanup is scheduled for June 5<sup>th</sup> at 9 am meeting at the Cnty 22 Boat Landing and picking garbage to the Cozy Corners Campground.
- Water monitoring training is pending.

**Fisheries Committee Report - Matt Noska**

- Stearns County No Wake Zone Areas Assessment Update

**Marketing/Public Relations – Susan Antolak**

- Third Street Brewhouse – Tap Room Takeover is no longer available as a fundraising option.
- *Matt Noska made a motion that each board member receive \$150 to spend on SRCL apparel – Seconded by Charlie Montreuil. Approved.*
- SRCL Board Members are asked to wear their SRCL apparel for the Annual Membership meeting on June 12<sup>th</sup>.
- *Via email John Rocky made a motion to purchase additional silver SRCL t-shirts to give to our volunteers (S-10; M-10; L-10; XL-20; XXL-10). Seconded by Garrick Grace. Approved.*

**ILIDS Report – Wendell Geise**

- *Via email Brad Matuska made a motion to except the additional maintenance costs of \$535 for the four ILIDS. This is in addition to the \$6,720 already approved. The additional costs represent an additional month of connection costs for the three existing ILIDS due to the early Spring and two speakers needed replacing. Seconded by Garrick Grace. Approved.*
- The existing three ILIDS have been installed. Long Lake ILIDS will be installed by the end of April.

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**Old Business**

- Matt Noska made the motion that the Annual Membership Meeting on June 12<sup>th</sup> be a virtual (Zoom) meeting – Seconded by Brad Matuska. Approved.

**New Business**

- Review of SRCL Mission Statement  
*We are pledged to improve the water quality of the Sauk River Chain of Lakes in Stearns County, Minnesota, not only for our generation, but for our children and future generations.*
  - Review of other lake association mission statements – Subcommittee (Matt Noska & Brad Matuska)

**Adjourn**

- *Troy Atkinson made a motion to adjourn the April 20<sup>th</sup>, 2021 SRCL Board Meeting – Seconded by Garrick Grace. Approved.*

**For the Good of the Association – Meeting Schedule**

- Tuesday, May 18<sup>th</sup> at 6:30 pm Virtual (Zoom) Meeting
- Saturday, June 12<sup>th</sup> at 9 am Virtual (Zoom) Meeting
- Tuesday, July 20<sup>th</sup> at 6:30 pm Virtual (Zoom) Meeting

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MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: SAUK RIVER CHAIN OF LAKES ASSOC Meeting date: APRIL, 2021.

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input type="checkbox"/> LG100A <input type="checkbox"/> Schedule B2 <input type="checkbox"/> LG100C <input type="checkbox"/> LG100F	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input type="checkbox"/> IRS: Tax notices <input type="checkbox"/> Miscellaneous correspondence <input type="checkbox"/> Annual audit <input type="checkbox"/> Compliance review report	Correspondence sent or received relating to the lawful gambling operations.

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount			Approved (Yes/No)
		Limit	OR	Actual	
Central Gaming	pull tab dispenser	0		270	
?	Misc expense	0		100	
B-SMART	Monthly reports	0		750	
Triple Crown	Games + Etab Revshare	0		4000	
Pilot Games	Etab	0		250	
Shady's Longshots	Rent	0		3000	
Teal's	Raffle Prizes	0		1995	
Cash Bank	Negative Games	0		2000	

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)
MN Dept of Rev	Gambling tax	A-8		
Sauk River Chain of Lakes	Donation	A-1		

This report was presented to the organization by the gambling manager or other organization member.