

Sauk River Chain of Lakes Board Meeting November 17, 2020 • 6:30 – 8:30 pm Virtual (Zoom) Meeting

Call to Order – Matt Noska, Vice President

In Attendance: Matt Noska, Charlie Montreuil, Sue Antolak, Brad Matuska, Troy Atkinson, Garrick Grace, Ann Warling

Absent: John Rocky, Wendell Geise, Matt Pelant, Aaron Schwartz

Review of past Minutes – Matt Noska

- *Sauk River Chain of Lakes (SRCL) October 20th, 2020 Minutes approved via email.*

Financial Report – Charlie Montreuil

- SRCL currently has \$82,341.
- *Garrick Grace made a motion to approve the Profit & Loss Statement, Balance Sheet, and Check Register – Seconded by Matt Noska. Approved.*

Administration Report – Matt Noska

- SRCL Fall Newsletter will be mailed this week.

Aquatic Invasive Species Committee Report – Brad Matuska

- Stearns County Aquatic Invasive Species (AIS) Grant has been submitted. Notification of recipients is expected in January 2021.
- Waiting on the 2020-21 Department of Natural Department (DNR) application for curly-leaf pondweed.
- LimnoPro's final lake assessment is expected in December.

Gambling Manager Report - Garrick Grace/Matt Pelant

- See attached *LG1004 Monthly Gambling Report to Members.*
- *October Gambling Report approved via email.*
- *Via email, Troy Atkinson made a motion to wait until after reviewing the monthly gambling reports at the December SRCL Board Meeting to determine the dollar amount to be given to the association from the gambling efforts. Seconded by Brad Matuska. Approved.*

Land Use Committee Report – Troy Atkinson

- Stearns County Commissioners tabled the Cozy Corners project until their December meeting.

Water Quality Committee Report - Aaron Schwartz

- No Report

Fisheries Committee Report - Matt Noska

- The final 2020 walleye assessments are completed and will be shared in the SRCL Spring Newsletter.
- The new sunfish quota (10 sunfish/day with 20 sunfish in possession) will go into effect on March 2021.

Marketing/Public Relations – Susan Antolak

- The Paynesville School Student entrepreneurship class led by Elyse Hagen has submitted two new logo options for SRCL.
- *Matt Noska made a motion to approve \$1,000 to be used to obtain three additional logo options for SRCL from Nick Benoit. Seconded by Troy Atkinson. Approved.*
- All five logo options will be reviewed at the December SRCL Board Meeting.
- Kerstin Thellin will be working on the SRCL website next month.

- Marketing materials will be picked up from Bill Doll.

ILIDS Report – Wendell Giese

- No Report

Old Business

- Troy Atkinson volunteered to coordinate and work on the rock buoy project.
- Matt Noska will contact the Stearns County Sheriff to request information regarding the proposed No Wake Zone Assessment.

Adjourn

- *A motion to adjourn the meeting was made by Troy Atkinson and seconded by Brad Matuska. Approved.*

For the Good of the Association – Meeting Schedule

- Tuesday, December 15th at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. *(Location to be confirmed).*
- Tuesday, January 19th, 2021 at 6:30 p.m. at the Cold Spring Business Center-2nd Floor Conference Room or possibly a Zoom Meeting. *(Location to be confirmed).*

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Sauk River Chain of Lakes Association Meeting date: 11/17, 2020

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: <input checked="" type="checkbox"/> LG100A <input checked="" type="checkbox"/> Schedule B2 <input checked="" type="checkbox"/> LG100C <input checked="" type="checkbox"/> LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: <input checked="" type="checkbox"/> Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other <input checked="" type="checkbox"/> Department of Revenue: Error corrections, tax bills, tax orders <input checked="" type="checkbox"/> IRS: Tax notices <input checked="" type="checkbox"/> Miscellaneous correspondence <input checked="" type="checkbox"/> Annual audit <input checked="" type="checkbox"/> Compliance review report <input checked="" type="checkbox"/> Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount		Approved (Yes/No)
		Limit	OR Actual	
CENTRAL GAMING SERVICES	PULL TAB MACHINE LEASE		171.44	
TEALS MKT	OCTOBER MEAT PRIZES		190.00	
GARLUCK GRACE	SIGN UP GENIUS - SUBSCRIPTION		107.89	
CASH	REMBURSE BANKS FOR		580.00	
CASH	GAME LOSSES PULL TABS		574.00	
SHAOY'S LONGSHOTS	OCTOBER RENT		644.76	
B-SMART	ACCOUNTING/REPORTING		350.00	
TRIPLE CROWN	PAPER PULL TABS/MEAT PRIZES	500.00		

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, in ink: 

Date: 11/17/20